



STATE OF DELAWARE
LEGISLATIVE COUNCIL
Meeting Minutes
Wednesday June 14, 2017

Members Present: Senator David B. McBride, Chair, Representative Peter C. Schwartzkopf, Vice Chair; Senators, Margaret Rose Henry, Nicole Poore, F. Gary Simpson, Gregory F. Lavelle, and Representatives Valerie J. Longhurst, John Viola, Daniel Short and Deborah Hudson

In attendance: Lori Christiansen, Director, Division of Research/Legislative Council; Mark Cutrona, Deputy Director, Division of Research/Legislative Council; Rochelle Yerkes and Dawn Morales, Division of Research/Legislative Council; Michael Morton, Controller General; Janet Roberson, Director of Legislative Information Systems; Bernard Brady, Secretary of the Senate; Valerie McCartan, Senate Majority Chief of Staff; Deborah Allen, Senate Majority Deputy Chief of Staff; David Burris, Senate Minority Chief of Staff; Richard Puffer, Chief Clerk of the House; Sean Finnigan, House Majority Chief of Staff; Sarah Wootten, House Majority Policy Director; Lauren C.W. Vella, Senior Legislative Aide; David Deputy, House Minority Chief of Staff; Jason Clark, Chief of Policy and Communications, DTI; Lt. Britt Davis, Capitol Police; Michael Svaby, Director, Division of Facilities Management, Warren Jones, Executive Director, Delaware Volunteer Firefighters Association; Andrew Volturo, House Majority Communications Director; Jesse Chadderdon, Senate Majority Communications Director; Randall Chase, Associated Press

AGENDA

1. Welcome – Sen. McBride, Chair
2. Approval of May 17, 2017 Meeting Minutes
3. Director, Division of Research/Legislative Council Report
4. Controller General's Report
5. Old Business
 - a. Update on LIS/DTI Transition – James Collins, State Chief Information Officer
 - b. Proposed Delaware General Assembly Media Credential Policy – Drew Volturo and Jess Chadderdon
 - c. Key Card Policy – Lori Christiansen, Director of the Division of Research and Lt. Britt Davis, Capitol Police
6. New business
7. Other Business
8. Next Meeting – Wednesday September 20, 2017
9. Public Comments
10. Adjournment

1. **Welcome** – Sen. McBride called the meeting of Legislative Council to order at 12:10 p.m. in the Joint Finance Hearing Room.
2. **Approval of May 17, 2017 Meeting Minutes - A motion was made by Sen. Simpson and seconded by Rep. Hudson to approve the minutes from the May 17, 2017 meeting. Motion carried.** Vote: 9 yes. Senators McBride, Henry, Poore, F. Gary Simpson, and Gregory F. Lavelle, and Representatives Schwartzkopf, Longhurst, Short and Hudson. Absent – Viola

3. **Director of Research Report**

Lori Christiansen introduced Dawn Morales, the new Graphic and Printing Technician I hired to work in the Print Shop. Ms. Christiansen reported the 2016 Technical Corrections bill (SB 4) has been introduced and will be heard in the Senate Executive Committee this afternoon. The contract for the new security camera updates has been signed and the purchase order has been processed. The project will begin after July 1st and completed before session begins in January. Ms. Christiansen asked the members of Council to review the signage examples provided by Facilities Management notifying the public about security camera use.

Rep. Viola had requested the banister around the staircase on the second floor be fortified by Facilities Management. The repairs are scheduled to take place at the end of session. Ms. Christiansen reported Capitol Police have scheduled active shooter training for Legislative Hall on Saturday, October 14 and all legislators and staff are invited to participate.

The members of Council were given the final rendition of the Firefighters Memorial for their review and final approval. It will take approximately 9 months for the memorial to be completed. **A motion was made by Rep. Short and seconded by Rep. Schwartzkopf to approve the Firefighters Memorial as presented. Motion carried.** Vote: 9 yes - Senators McBride, Henry, Poore, F. Gary Simpson, and Gregory F. Lavelle, and Representatives Schwartzkopf, Longhurst, Short and Hudson. Absent – Viola

4. **Controller General's Report**

Michael Morton, the Controller General gave an update on the current state of the JFC proceedings. Mr. Morton stated that the JFC has not yet scheduled a meeting, but plans on scheduling one within the next week. He finished with stating that they have two weeks left and three money bills to write.

3. Old Business

- a. **Update on LIS/DTI Transition** – Jason Clarke, Chief of Policy and Communications, DTI attended the meeting on behalf of James Collins, State Chief Information Officer. He gave a presentation on the progress on the LIS/DTI transition. Mr. Clark stated that they have finished their assessments and have moved on to the recommendation phase. He continued by stating that they have had the ability to sit down with the Controller General and benchmark the I.T. spending across the operational, project, support and contingency lines, focusing on the past three years. Mr. Clark indicated that there will have to be a line item in the upcoming budget in regards to ongoing support of the DELIS application and that the current contract will have to be extended to allow for the additional support. As for the next step, they are finalizing their assessments and recommendations and hope to release the report on the 28th of July.

- b. **Proposed Delaware General Assembly Media Credential Policy** – Drew Volturo and Jess Chadderdon lead a discussion on the proposed media policy. They gave an update on the proposed Delaware General Assembly Media Credential Policy. Senator Poore asked how the policy would address live-streaming inside the Senate and House Chambers. Mr. Chadderdon stated, only “credentialed” media, positioned at the media table would be permitted to live-stream on the floor during session. He also stated that under the new policy, each Chamber would be able to add additional guidelines. Representative Short stated he would like a policy created that requires bloggers to receive prior approval before they are allowed to live-stream. He also asked that both chambers create a uniformed policy determining who is able to live-stream. Representative Schwartzkopf added the presiding chair of each house should determine whether or not people are allowed to live-stream outside of the designated press area during session. Senator Lavelle raised a concern about the daily media pass and why it was necessary for them to know about every single media member inside the building during session days. Mr. Chadderdon responded by stating that the policy will be put into place so that the legislators will be able to know what media is in attendance, since many members of the media are not present every day. Representative Short finished by asking that the language stating who the committee will consist of and who is the Senior Press Officer be clarified. Mr. Chadderdon stated the intent of the wording was to create a committee consisting of the Communications Director from each of the four caucuses and a senior member of the press core. The consensus of Legislative Council was for Mr. Volturo and Mr. Chadderdon work with Mark Cutrona on developing an overall policy that can then be adapted to each chamber’s rules. No action was taken.

- c. **Key Card Policy** – Lori Christiansen, Director of the Division of Research and Lt. Britt David, Capitol Police gave a presentation on the proposed key card policy. After a brief discussion, there were some changes recommended to be included in the policy. **A motion was made by Sen. Simpson and seconded by Rep. Hudson to approve the Key Card Policy as written with the recommended changes. Motion carried. Vote: 9 yes - Senators McBride, Henry, Poore, F. Gary Simpson, and Gregory F. Lavelle, and Representatives Schwartzkopf, Viola, Short and Hudson. Absent – Longhurst**

4. **New Business** – None
5. **Other Business** – None
6. **Next Meeting** – September 13, 2017
7. **Public Comment** – None
8. **Adjournment** – Senator McBride adjourned the meeting at 1:11 p.m.

Respectfully submitted,
Lori Christiansen
Director
Division of Research/Legislative Council