



**STATE OF DELAWARE  
LEGISLATIVE COUNCIL**

**Meeting Minutes  
Sunday, June 30, 2019**

**Members Present:** Senator David B. McBride, Chair; Representative Peter C. Schwartzkopf, Vice Chair; Senators Nicole Poore, Brian Townsend, Gerald Hocker, and Catherine Cloutier; Representatives Valerie Longhurst, J. Larry Mitchell, Daniel Short, and Timothy Dukes

**In attendance:** Mark Cutrona, Director, Division of Research/Legislative Council; Colinda Marker, Division of Research/Legislative Council; Richard Puffer, Chief Clerk of the House; Michael Svaby, Director Facilities Management

**AGENDA**

1. Welcome – Sen. McBride, Chair
2. Approval of June 12, 2019, Meeting Minutes
3. Old Business  
Hiring a Director of the Division of Research
4. Next Meeting – Wednesday, September 25, 2019
5. Public Comments
6. Adjournment

**1. Welcome**

Sen. McBride called the meeting of Legislative Council to order at 3:00 p.m. in the Senate Majority Caucus Room.

**2. Approval of June 12, 2019, Meeting Minutes**

**A motion was made by Rep. Schwartzkopf and seconded by Rep. Longhurst to approve the June 12, 2019, Legislative Council meeting minutes. Motion carried.** Vote: 6 yes. Senator McBride; Representatives Schwartzkopf, Longhurst, Mitchell, Short, and Dukes

Absent: Senators Poore, Townsend, Cloutier, and Hocker

**3. Old Business – Hiring a Director of the Division of Research**

Sen. McBride introduced the agenda item of hiring a Director of the Division of Research. Rep. Schwartzkopf stated his intent to resolve into executive session.

Legislative Council Meeting  
June 30, 2019

**A motion was made by Rep. Schwartzkopf and seconded by Rep. Longhurst to resolve into executive session for the purpose of discussing personnel matters. Motion carried.** Vote: 6 yes. Senator McBride; Representatives Schwartzkopf, Longhurst, Mitchell, Short, and Dukes

Absent: Senators Poore, Townsend, Cloutier, and Hocker

Sen. McBride called the meeting back to order at 3:28 p.m. on the conclusion of the executive session discussions. He announced the committee had made a choice and selected Mark Cutrona.

**A motion was made by Rep. Schwartzkopf and seconded by Sen. Poore to offer the position of Director of the Division of Research to Mark Cutrona. Motion carried.** Vote: 10 yes. Senators McBride, Poore, Townsend, Cloutier, and Hocker; Representatives Schwartzkopf, Longhurst, Mitchell, Short, and Dukes

Mark Cutrona accepted the position. Sen. McBride congratulated Mr. Cutrona and directed him on drafting a concurrent resolution for vote on the floor.

6. **Next Meeting** - Wednesday, September 25, 2019
7. **Public Comments** – None
8. **Adjournment**- Sen. McBride called for a motion to adjourn the meeting at 3:30 p.m.

**A motion was made by Rep. Schwartzkopf and seconded by Sen. Townsend**

Respectfully submitted,  
Mark Cutrona  
Director  
Division of Research/Legislative Council