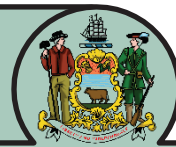


INSTRUCTIONS



Joint Legislative Oversight
& Sunset Committee

Update Reporting 2021 HRB Holdover Update

UPDATE REPORTING INSTRUCTIONS

Use the following forms to report updates on the following schedule:

- September Update Report – Due by September 1, 2021
 - Time Period Covered: April – August 2021
- December Update Report – Due by December 1, 2021
 - Time Period Covered: September – November 2021

Update reporting includes the following information, as applicable to the entity:

- Updates regarding progress in implementing JLOSC adopted recommendations.
- Changes to administrative staff or board membership (includes chair or other officer changes).
- Updates to rules, policies, budget appropriations, or reporting requirements.
- Information regarding new complaints, appeals, audits.
- Summary of any new board decisions.
- Any planned or submitted rule, by-law, or policy changes.
- Information regarding new challenges, goals, or ideas for improvement.

Please supply all updates and information that pertain to this review, using the above list as an example of topics. If necessary, you may add additional pages to the forms. Information can be provided in a bulleted-out format, include anything you feel that the Committee and its analysts should be aware of. Attach any documents such as newsletters, annual reports, or presentations published by your entity. Contact JLOSC analysts with any questions.

UPDATE REPORTING

Due September 1, 2021 2021 HRB Holdover Update



Joint Legislative Oversight
& Sunset Committee

SEPTEMBER UPDATE

Use this form to report all updates that have occurred between April through August 2021.

Update reporting includes the following information, as applicable to the entity:

- Updates regarding progress in implementing JLOSC adopted recommendations.

The adopted recommendations for the most part require legislative changes. The JLOSC will work with the DHCC and DHSS to implement the legislative changes. Recommendation 4 states the JLOSC will consider sponsoring a bill requiring the HRB to collect utilization information from approved projects on an annual basis to build and maintain utilization statistics. HRB will work with the Office of Health Facilities Licensing and Certification (OHFLC) to collect annual utilization information.

- Changes to administrative staff or board membership (includes chair or other officer changes).
Edwin Barlow resigned effective August 4.
- Updates to rules, policies, budget appropriations, or reporting requirements.
None at this time.
- Information regarding new complaints, appeals, audits.
None at this time.
- Summary of any new board decisions.
None at this time.
- Any planned or submitted rule, by-law, or policy changes.
None at this time.
- Information regarding new challenges, goals, or ideas for improvement.
The DHCC staff is continuing to work with the Office of the Governor to appoint members to fill vacancies on the Board. This will improve quorum issues.

Please supply all updates and information that pertain to this review, using the above list as an example of topics. If necessary, you may add additional pages to the forms. Information can be

provided in a bulleted-out format, include anything you feel that the Committee and its analysts should be aware of. Attach any documents such as newsletters, annual reports, or presentations published by your entity. Contact JLOSC analysts with any questions.

UPDATE REPORTING

Due December 1, 2021 2021 HRB Holdover Update



Joint Legislative Oversight
& Sunset Committee

DECEMBER UPDATE

Use this form to report all updates that have occurred between September through November 2021.

Update reporting includes the following information, as applicable to the entity:

- Updates regarding progress in implementing JLOSC adopted recommendations.

On October 21, HRB staff contacted the Office of Health Facilities Licensing and Certification (OHFLC) to inquire if their office conducts healthcare utilization studies in response to the adopted recommendation 4 option 1. OHFLC stated they analyze utilization for the purpose of determining if the facility meets the definition of the provider type for which they are licensed. For example, if a skilled home health agency did not provide care to any patients over the past year, they would not meet the definition of a skilled home health agency. Other than this information, OHFLC does not conduct any studies or track utilization statistics or conduct cost studies.

- Changes to administrative staff or board membership (includes chair or other officer changes).

Julia O'Hanlon resigned effective September 1.

- Updates to rules, policies, budget appropriations, or reporting requirements.

None at this time.

- Information regarding new complaints, appeals, audits.

None at this time.

- Summary of any new board decisions.

On November 18, 2021, the board approved a Certificate of Public Review proposal submitted by Select Specialty Hospital to relocate their long-term acute care hospital from St. Francis Hospital to ChristianaCare Wilmington Hospital.

- Any planned or submitted rule, by-law, or policy changes.

None at this time.

- Information regarding new challenges, goals, or ideas for improvement.

The DHCC staff is continuing to work with the Office of the Governor to appoint members to fill vacancies on the Board. As of November 18, the Office of the Governor does not have any new updates on the vacancies at this time.

Please supply all updates and information that pertain to this review, using the above list as an example of topics. If necessary, you may add additional pages to the forms. Information can be provided in a bulleted-out format, include anything you feel that the Committee and its analysts should be aware of. Attach any documents such as newsletters, annual reports, or presentations published by your entity. Contact JLOSC analysts with any questions.