

2022 HOLDOVER MEMO

February 2, 2022 Delaware Interscholastic Athletic Association



Joint Legislative Oversight
& Sunset Committee

Out of Season Coaching: In July 2021 the Board voted to withdraw proposed regulations relating to out of season coaching to work with the Public Integrity Commission (“PIC”) through September 2021 on policy concerns. In October and November 2021, PIC reviewed two drafts of regulations concerning out of season interscholastic athletic activities and issued written decisions to the Board.

In December 2021, the Board asked the Rules and Regulation Committee to review the policy options stemming from PIC’s written opinions and provide feedback to the Board. In January 2022, the Board received an update on amended proposed regulations that included feedback from the Rules and Regulation Committee on informal instruction limitations, funding and attendance for camps and clinics, and a coach compliance form. DIAA is seeking further guidance from PIC on funding sources as it relates to the state’s Code of Conduct. Again, the Board voted to have the Rules and Regulation Committee provide further feedback on the limited changes made. It is unclear why this feedback is needed and indicates no action will be taken on proposed out of season coaching regulations prior to the March 1st publication deadline for the Registrar of Regulations. For additional policy details and a comprehensive timeline, [see page 8.](#)

Strategic Plan: In May 2021, the Board approved a plan of action to develop a strategic plan. In August 2021, the Board approved a quote for the Delaware Academy for School Leadership (“DASL”) to take the lead in developing a strategic plan. In September and October 2021, DIAA received a proposed scope of work and contract from DASL. The Board voted to seek an advisory opinion from PIC due to Board members’ affiliation with the DASL Advisory Committee. In December 2021, changes at DASL require DIAA to secure a new vendor for its strategic plan and will meet with potential vendors in February 2022. For more information, [see page 9.](#)

Standing Committees: In April 2021, the Board approved an updated committee application form. This form, along with committee vacancies, were posted to DIAA’s website by June 2021. In February 2022, the Rules and Regulations Committee will consider changes to the regulation on DIAA Committees including membership requirements, positions, appointments, and representation. For more details, [see page 11.](#)

Website: In 2021, DIAA added standing committee information as well as the updated waiver form and checklist to its website. Sport specific pages, FAQs, policy documents, and tournament manuals were already available on the DIAA website. In February 2022, DIAA will launch a portal for athletic directors containing forms and documentation relating to championships as well as allowing the submission of waiver applications and sanction forms. In April 2022, DIAA, in conjunction with DOE’s website developer, will roll out a summary page of DIAA regulations. For additional details, [see page 12.](#)

Expired Terms on the Board: The DIAA Board continues to experience turnover and consists of 14 active board members with six vacant positions. DIAA staff is working with the Governor’s Office regarding appointments for vacant positions and members serving on expired terms. The number of current vacancies is beginning to hinder operations and should be addressed as soon as possible. For more information, [see page 4](#) and [pages 9-10.](#)

INSTRUCTIONS

Update Reporting 2021 Holdover Update



Joint Legislative Oversight
& Sunset Committee

JANUARY UPDATE

Use this form to report all updates that have occurred between November and January 2022.

DELAWARE INTERSCHOLASTIC ATHLETIC ASSOCIATION STATUS REPORT January 31, 2022

Summary: The Delaware Interscholastic Athletic Association (DIAA) aims to preserve and promote the educational significance of interscholastic athletics, ensure interscholastic athletics remains compatible with the educational mission of member schools, provide fair competition among member schools, promote sportsmanship and ethical behavior, establish and enforce standards of conduct for student athletes, coaches, administrators, officials, and spectators, protect the physical well-being of student athletes, and promote healthy adolescent lifestyles. DIAA is a self-supporting unit of the Delaware Department of Education (DDOE) that regulates middle and high school athletics for the state. DIAA is affiliated with the National Federation of State High School Association (NFHS). NFHS is a national resource for the association providing guidance for interscholastic athletics.

DIAA received notification in June 2019 from the Joint Legislative and Oversight Sunset Committee (JLOSC) that a comprehensive legislative oversight and sunset review would be conducted.

- DIAA's initial presentation meeting was scheduled for March 17, 2020 but was postponed due to the COVID-19 pandemic.
- DIAA's initial presentation meeting was instead held on February 10, 2021.
- DIAA had recommendation meetings on February 16, 2021, March 23, 2021 and May 4, 2021.
- JLOSC released its June 2021 final report adopting 15 recommendations for DIAA.
- DIAA submitted July 31, 2021 and October 31, 2021 status report to JLOSC.
- DIAA is held over and shall report to the JLOSC in January 2022 or when notified.

DIAA Updates Since October 2021 Status Report

- Since submission of the October 31, 2021 status report to JLOSC, DIAA has conducted three board meetings, five standing committee meetings, an annual meeting and 11 sports committee meetings.
- DIAA conducted fall sports championships from November 4 – December 11 hosting 99 unique events with the support from sport committees. Fall championships were

conducted successfully. The following played host for DIAA fall championships: University of Delaware hosted volleyball and football finals. DIAA adhered to university COVID protocols for those games. DE Turf hosted doubleheader field hockey DI and DII semifinal games. Dover High School hosted field hockey and boys soccer final round games and cross country held championships at Brandywine Creek State Park. Early round games were hosted on DIAA member school campuses. DIAA livestreamed events through NFHSnetwork platform. Member schools livestreamed championship events when NFHSnetwork did not choose to stream games. Eleven games were broadcast live via radio. Digital ticketing platform system powered by Go-Fan was used during championship events, which enhanced the ticket management process for reconciling and sharing real time ticket sales information with committee site representatives and host site event managers. The inaugural football three-tier classification system championship games were managed well by the Football Committee with University of Delaware support. DIAA awarded academic plaques to student athletes prior to the start of championship events. This was a well-received honor recognizing student athlete academic success. The sponsored academic award program returned for the 2021-2022 championship season after a hiatus due to impacts from COVID health pandemic in 2020-2021 experienced by the sponsor of the program. There were concerns expressed with fan behavior toward officials. When identified, concerns were addressed by member schools or referred to DIAA Sportsmanship Committee.

DIAA Meetings

- October 31, 2021 DIAA Volleyball Committee Meeting
- November 5, 2021, DIAA Boys Soccer Committee Meeting
- November 5, 2021, DIAA Field Hockey Committee Meeting
- November 8, 2021, DIAA Sports Medicine Advisory Committee Meeting
- November 14, 2021, DIAA Football Committee Meeting
- November 18, 2021, DIAA Board of Directors Meeting
- November 22, 2021, DIAA Unified Sports Committee Meeting
- December 6, 2021, DIAA Boys Basketball Committee Meeting
- December 6, 2021, DIAA Girls Basketball Committee Meeting
- December 9, 2021, DIAA Board of Directors Meeting
- December 13, 2021, DIAA Rules and Regulation Committee Meeting
- December 16, 2021 DIAA Sportsmanship Committee Meeting
- January 9, 2022, DIAA Wrestling Committee Meeting
- January 11, 2022, DIAA Swimming and Diving Committee Meeting
- January 13, 2022, DIAA Track and Field Committee Meeting
- January 20, 2022, DIAA Annual Meeting
- January 20, 2022, DIAA Board of Directors Meeting
- January 26, 2022, DIAA Golf Committee Meeting
- January 26, 2022, DIAA Football Committee Meeting
- January 31, 2022, DIAA Sports Medicine Advisory Committee Meeting

DIAA Board of Directors Update Since October 2021 Status Report

- The board approved DIAA revised budget for FY22 to support hiring additional contractual staff to assist with day-to-day and championship operations and to provide funding to secure a vendor to develop and maintain a secure online data portal application system. The system will enhance the efficiency of the DIAA office by using technology to streamline workflow processes.
- The board heard an update from the DIAA Sports Medicine Advisory Committee chair, who shared the need for full-time athletic trainers in DIAA schools and the concern of overlapped fall and winter sport seasons, which has impacted coverage for sporting events during the overlapped timeframe. The impact has been greater with the lengthened fall championship season.
- The board approved minimum game requirements for tournament consideration to qualify for winter sport championships for girls and boys basketball, swimming, indoor track and wrestling. The criteria for 2021-2022 winter sports will revert back to 2019-2020 tournament eligibility requirements.
- The board approved amendments to Regulation 1006 that included clarifying requirements for the waiver application submission date and waiver hearing procedures.
- Board Membership Update - DIAA Board of Directors membership continued to experience turnover during 2021. Since the October 2021 update, the resignation of DIAA board member Bruce Harris, who did not accept reappointment and was in holdover status, went into effect after December's board meeting. The board currently consists of 14 active board members and has six vacant positions. DIAA office is in communication with the Governor's Office regarding board membership appointments for vacant and expired term board members.

Vacant Positions:

- 2 Sussex County Public Member Position
- 2 Kent County Public Member Positions
- 1 New Castle County Public School Principal/Assistant Principal Position
- 1 New Castle County Non-Public Secondary School Administrator Position

- Waiver Requests Conducted during Board Meetings

Month	Waivers Received	Waivers Approved and Approved by the Board	Executive Director Waivers Granted and Board Ratified	Waivers Not Approved
November	11	5	4	2
December	1	1	0	0
January	0	0	0	0

- The board approved the following committee appointments and reappointments for DIAA standing and sport committees.

Committee	Appointments	Reappointments	Resignations
Baseball	1	0	1
Girls Basketball	1	0	2
Boys Basketball	1	0	1 - replaced deceased member
Swimming	1	0	0
Student Athlete Development	2	0	0
Unified Sports	1	0	0

- The board ratified the following sanctions approved by executive director.

Sanctions	Approved	Denied
DIAA – in state	42	1 – no action taken not a DIAA member school
NFHS – national	41	7– no invited DIAA school

DIAA Office Updates

- There has been no change to the DIAA staff.
 - o Donna Polk, executive director – hired 11/2018, ED 2/2020
 - o Stephanie Mark, coordinator – hired 6/2020
 - o Tanya Reed, administrative assistant – hired 3/2021
- Executive Director:
 - o Continues to host weekly open office hour with DIAA conference presidents and non-conference athletic directors to ask questions, have discussions and receive and share information.
 - o Continues attending weekly NFHS Section II meeting with Section II Executive Directors (DC, KY, MD, OH, PA, VA, WV) to receive updates nationally and regionally.
 - o Committee member on DDOE Esports Committee
 - o Conducted meetings prior to championships finals for volleyball and football to share updates, protocols and game day operations with committee members, athletic directors, coaches, band directors and cheerleading coaches to ensure all parties were aware of expectations and non-member school facility requirements.
- DIAA Coordinator of Athletics
 - o Continues to provide open office hours for officials’ association presidents and officials to ask questions and receive information regarding Dragonfly website features, officials testing and registration.
 - o Continues to attend monthly meetings with state association marketing directors where marketing best practices are shared.
 - o Works closely with DOE web developer to provide and improve features within DIAA website for a more user-friendly experience and features to enhance day-to-day office and compliance task.

- Complaints/Inquiries Received in writing since November 2021

Type of Complaint/Inquiry Received	Member School		Public		
	Inquiry/ Interps	Complaints	Inquiry	Complaints	Possible Violation
Championship Information	16				
Championship Scores/Stats	5				
Championship Criteria	3				
Health & Safety	3			2	2
Academic Award	2				
Eligibility/Transfers	6		4		
Sport Participation	1		4		
Physical Forms			1		
Officials		5			
Vaccination		4			
Complete Game			2		1
Coaching Out of Season			5		
Equipment			1		
Participation Rules	1				
Sanction Events			2	2	
Coach Criteria	2				
Mask Requirement		7			
Rules Clinic			1		
All Star Event/All Conference	2				
Total – Received in Writing Only	41	16	20	4	3

- NFHS Updates:

- DIAA state interpreters for baseball and softball attended NFHS state interpreter meetings in January.
- DIAA football state interpreter attended NFHS football rules committee meeting in January.
- DIAA winter sport state interpreters attended mid-season NFHS state interpreter webinars in January.
- Executive Director attended NFHS Technology Committee meeting virtually in January.
- NFHS rules for DIAA consideration
 - NFHS Weight Classes Established in High Schools Effective 2023-2024
 - NFHS Shot Clock Allowed by State Adoption for High School Basketball in 2022-2023

- Upcoming Regulations for DIAA Consideration

- Regulation 1009 and Coaching Out of Season
- Regulation Restructuring for editorial and clarification

- Transfer Regulation
 - Officials Fees
 - Student Athlete Enrollment and Participation for Another Member School
 - Amateurism Rules due to recent NCAA Name, Image and Likeness
- DIAA Areas of Opportunities/Improvement
 - Continued website updates to enhance resource offerings for stakeholders and public and features to improve office workflow processes
 - Working with Websites4sports (member school website platform for eligibility, scheduling, compliance management and other work flow processes) to create a DIAA platform that will import member school information for reports and enhance DIAA office workflow processes (waiver application upload option, championship reconciliation reports, participation reports, coaches verification requirements, etc.) and assist with member school regulation compliance. DIAA is also working with DOE DTI to ensure technology and data storage requirements are met.
 - Working with local universities and colleges to partner to provide compliance and initial eligibility education.
 - In communication with Delaware State University to host spring sport championships for girls soccer and girls lacrosse and University of Delaware for softball.
 - DIAA staff attended culturally responsive education training conducted by DOE in December.
- DIAA Challenges
 - DIAA staffing shortage remains a concern to ensure appropriate oversight and management of all areas of responsibility for the association
 - Available facility to conduct indoor track championships
 - Board meeting time devoted to conducting waivers during board meetings
 - Board meeting executive sessions length of time
 - Board membership turnover resulting in quorum issues during board meetings
 - Stakeholder and public understanding of DIAA purpose, authority and role
 - Compliance management/oversight
 - Sportsmanship concerns during sporting events from fans, coaches and student athletes
 - Officials shortage – looking at recruiting efforts and ideas
 - COVID-19 impacts to regular and championship seasons
- DIAA Hot Topics
 - DIAA governance structure, authority and understanding the role of DIAA
 - Waivers
 - Public vs private school – equity, opportunities
 - Transfers/recruitment
 - Compliance management
 - Shortage of officials
 - Rescheduled games due to shortage of officials
 - Division classification vs three-tier classification

JLOSC Recommendation Updates

Adopted Recommendation 3: Out-of-Season Coaching

JLOSC will sponsor legislation amending Chapter 3, Title 14 clarifying that interscholastic coaches who privately coach out-of-season are not in violation of the State Employees', Officers', and Officials' Code of Conduct so long as the criteria DIAA promulgates through regulations are met.

Option 1: The DIAA Board shall consider changes to section 6.8.3 (“Nonschool Recreation and Club Programs and Competitions”) of the current proposed Regulation 1009 DIAA High School Interscholastic Athletics within three months following the effective date of this legislation.

DIAA Update:

Regulation 1009 DIAA High School Interscholastic Athletics:

- April 8, 2021, the DIAA Board of Directors voted to publish amendments to Regulation 1009, including changes to coaching out-of-season activities. The proposed amendments were published with the *Register of Regulations* on May 1, 2021 with a written public comment period ending on July 6, 2021.
- The board conducted a public hearing concerning proposed amendments on June 17, 2021 and heard comments from three individuals. The board received one written comment.
- July 2021 board meeting, the board voted to withdraw the proposed amendments and to continue to address concerns regarding coaching out-of-season.
- August/September 2021 DIAA worked with the Public Integrity Commission (PIC) to draft further changes to the regulation that are consistent with the Code of Conduct (29 *Del. C.* ch. 58) for public school coaches.
- On October 19, 2021, PIC reviewed a draft of changes concerning out of season interscholastic athletic activities. PIC will issue a written decision to DIAA within 30 days of its October 19th meeting. PIC’s written decision and the draft regulation will be provided to the DIAA board at a future meeting.
- November 2021, DIAA presented amended proposed regulation to PIC for review to provide an opinion if proposed regulations align with the state’s code of conduct.
- December 2021, DIAA Board received an update on the PIC opinion regarding proposed amended regulations and options within the draft. DIAA board asked Rules and Regulation Committee to review proposed amended regulations and options considering PIC Opinion and provide feedback to the board during January’s board meeting.
- January 2022, DIAA Board received an update on amended proposed regulations that included feedback from Rules and Regulation Committee on informal instruction limitations and camps and clinics funding to attend a camp or clinic. DIAA also introduced an alternative enforcement mechanism to creating a special fund. The alternative would be a form for a coach to comply with requirements prior to providing instruction with non-school activities to a student athlete on the coach’s school team. DIAA is seeking further guidance from PIC on the definition of anonymous related to funding source of compensation for coaches who provide instruction to returning members of their school team at a non-school athletic activity or program, including commercial camps and clinics, or on a non-school athletic team and whether there are any Code of Conduct concerns if a DIAA member school is permitted to donate funds

to DIAA scholarship fund for students to attend camps and clinics. The board was also provided a chart that outlined SCR 79 directives and how directives are addressed in the proposed draft regulation. The board voted to have Rules and Regulation Committee to meet prior to its February board meeting to further clarify and provide feedback on informal instruction limitations and whether the limits should be eliminated. Lastly, the Board will be polled to determine whether it will have a quorum to convene on February 15th, after PIC's meeting but prior to the deadline to submit regulations to the Registrar of Regulations to meet the March 1st publication deadline for the Register of Regulations.

Adopted Recommendation 4: Strategic Plan

DIAA shall engage the necessary units within the Delaware Department of Education to establish a strategic planning process with a focus on:

- a. Student athlete development
- b. Equity among student athlete opportunities
- c. Communication and marketing
- d. Community engagement
- e. Board, committee member, and staff training program with a goal of improving time management and streamlining operations
- f. Other areas deemed appropriate

DIAA Update:

- May 2021, DIAA staff presented a plan of action regarding the development of a strategic plan and addressing a potential timeline to the DIAA Board of Directors. The DIAA Board of Directors voted to approve the plan of action.
- August 2021, DIAA staff presented a quote from Delaware Academy for School Leadership (DASL) with two options: one consisting of an advisory consultant and the second DASL taking the lead with developing a strategic plan. The board approved option two.
- September 2021 – DIAA received proposed scope of work from DASL for review and was shared with the board at its October board meeting.
- October 2021 - The board was provided an update on the contract and scope of work received from DASL. The board voted to seek an advisory opinion from the Public Integrity Commission due to current board members DASL Advisory Committee affiliation.
- December 2021 – DIAA will need to secure a new vendor to support developing a strategic plan with the recent changes with DASL organization. DIAA has reached out to other vendors for a proposal for consideration of service. DIAA has arranged meetings with potential vendors the first week of February.

Adopted Recommendation 5: Expired Terms

DIAA shall request quarterly updates from the Governor's Office as it addresses the current number of expired terms.

DIAA Update:

- Board and Commissions within the Governor's Office provided DIAA with the following updates regarding the DIAA Board of Directors:
 - o August 4, 2021 Courtesty Little resigned from the board

- December 9, 2021 resignation effective for Bruce Harris
- October 2021 provided an update to Director of Board and Commission Appointments on DIAA board membership vacancies and appointment needs for DIAA Board for January 2022.
- December 2021 and January 2022 Director of Board and Commission Appointments continues to work on applications for consideration for DIAA Board appointments.

Adopted Recommendation 8: Board Meetings

DIAA shall restructure board meetings as follows:

- a. When possible, limit the number of executive sessions to one per meeting or schedule a separate executive session meeting.
- b. Establish a standing public comment period that occurs at the beginning of the meeting prior to a vote on any action item and scheduled executive session.
- c. Explore the creation of an Executive Committee, made up of current board members with appropriate representation, to conduct initial waiver hearings.

DIAA Update:

- July 14, 2021 meeting, DIAA had one executive session during which three hearings were convened. DIAA Board will continue to evaluate conducting one executive session to track length of time in executive session and whether entertaining motions in general session should occur after each waiver executive session or when returning to general session after one executive session.
- July 29, 2021, a hearing panel of three DIAA board members convened hearings on two waiver requests. The hearing panel will issue a proposed order with its recommended findings of fact, conclusions of law, and decision to the DIAA Board of Directors for consideration.
- August 12, 2021 meeting, DIAA Board heard 6 waivers and held one executive session twice to hear two waivers during each executive session and individual executive sessions for two waivers to ensure a quorum met to make motions due to board members recusing and attendance availability.
- Public comment period will be discussed during the November or December meeting.
- In December 2020, the board created a process by which a panel of three board members would conduct hearings on waiver requests and submit recommended findings of fact and conclusions of law to the full Board. The Board will consider the process at a future meeting.
- December 2021, the board voted to remove the hearing panel process from waiver hearing procedures. The hearing panel process presented challenges which led to unpleasant and confusing experiences for student athletes, parents and member schools seeking relief of regulations through the hearing panel process. The hearing panel procedures also presented challenges for board management with meeting quorum and scheduling meetings. Revised regulation [1006](#) effective January 11, 2022.

Adopted Recommendation 9: Standing Committees

DIAA shall make the following changes to the standing committee structure:

- a. Update the committee membership information to include more specific standards relating to size, applicable stakeholder representation, subject matter expertise, and public accessibility.

- b. Create a more transparent selection process for committee membership including public notification and access to current vacancy information and application documentation.
- c. Ensure all membership information and committee decisions are easily accessible on the DIAA website.
- d. Adopt a specific disciplinary process should a violation of regulations occur.

DIAA Update:

- The committee membership information is addressed in subsection 3.2.2 of Regulation [1006](#).
- DIAA committee vacancies are listed on the [DIAA's website](#). DIAA staff updated the committee application with the DIAA Board of Directors' approval at the April 2021 board meeting. The updated committee application is located on the [DIAA's website](#).
- June 2021, DIAA included all committee membership information on the [DIAA's website](#).
- November 2021, DIAA Board discussed committee criteria that includes expanding the committee members titles who may hold a committee position, electing a chair, vice-chair and secretary, including committee must come from all conferences and nonconference schools, must include a state rules interpreter, coaches association representative and an officials association representative selected by the officials association. The Board will seek feedback from Rules and Regulations Committee regarding the proposed amended regulation. This agenda item will be on February 2022 board meeting.
- DIAA will follow the disciplinary procedures outlined in DIAA regulations to address violation of regulations.

Adopted Recommendation 10: DIAA Staff

DIAA shall develop a new staff position to submit to the Department of Education and Joint Finance Committee that will allow the association to:

- a. Ensure compliance among member schools.
- b. Increase communication with student athletes and their guardians.
- c. Create equitable waiver and transfer policies through education and increased communication.
- d. Conduct investigations in a timelier manner.

DIAA Update:

- The recommendation has been shared with DDOE leadership, who are working with Office of Management and Budget regarding the request for an additional DIAA position.

Adopted Recommendation 11: Update and Enforce Fee Structure

The DIAA Board shall assess the current fee structure, make necessary changes, and adopt a mechanism for enforcement in the event of violations.

DIAA Update:

- DIAA discussed assessing the current fee structure at the November 2021 board meeting.

- November 2021, the board asked Rules and Regulation to review fees and provide feedback to the board. This agenda item will be on February 2022 board meeting.

Adopted Recommendation 13: Website Updates

DIAA shall restructure and update its website as follows:

- a. Summaries of all promulgated regulations and other DIAA policies.
- b. Standing committee information, including but not limited to, committee authority, current membership, current vacancies, meeting notices, and adopted decisions and recommendations to the Board.
- c. Sport-specific pages featuring FAQs, policy documents, and tournament manuals.
- d. Easily accessible information on the waiver and transfer processes.

DIAA Update:

- DIAA staff continues working with the Department of Education Operations Support staff to create subpages under the Governance Section of the website.
 - o Summary of regulations page is being created with estimated completion March/April 2022. DIAA coordinator meets often with DOE website developer to address creating features on the website to assist with compliance management and a secure website to allow member school athletic administrators the ability to upload required compliance, financial and operations documents in lieu of email submission.
- June 2021, standing committee information was added to the DIAA's website. The committee charges were moved from their current location on the website and included on the created committee page. Meeting notices are located on the DIAA website calendar and on the State of Delaware public meeting calendar site. Committee member rosters, as approved by the board, are included in the DIAA board minutes, which are also posted on the DIAA website. The committee rosters will be kept up-to-date on the recently created committee pages as decisions or changes are approved by the DIAA Board.
- Sport-specific pages, FAQs, policy documents and tournament manuals were already included on the DIAA's website. DIAA sport-specific pages and tournament manuals are located under [Sport Championships](#) and FAQs, policy documents, and tournament manuals are listed under [Manuals](#).
- Information on waiver requests is available on the [website](#), which includes links to guidelines and the waiver request form.
 - o October 2021, the updated waiver form and checklist were uploaded to the website.
 - o During October 6, 2021 DAAD meeting, a brief tutorial was presented to athletic directors.
- September 2021, an update was provided to the DIAA Board sharing the newly launched DIAA website which is a resource for member schools and the public.
- DIAA continues to explore ways to be more efficient and a resource for member schools through technology, specifically the DIAA website. In February 2022, DIAA will launch an athletic director portal that will house eligibility forms. The next phase of implementation of the AD portal is to include features to house championships operation documents and financial forms and to accept the submission of waiver application and sanction forms. This will provide relief to DIAA staff's crowded email inboxes.

Recommendation 1, 2, 6, 7, 12, 14, 15:
JLOSC action required.