

REVIEW TIMELINE

151st GENERAL ASSEMBLY - 1st session, January 2021



Joint Legislative Oversight
& Sunset Committee

February

- Report distribution continues.
- Holdover meetings.
- Presentation meetings.

May

- Committee finalizes recommendations.
- Draft and review legislation.
- Analysts notify selected entities.
- Analysts begin review planning process; outlining scope, objectives, and methodology.

July

- Entities submit self-report to analysts.
- Analysts publish self-reports to JLOSC website.

September

- Analysts start to pull research together, writing process begins.

November-December

- Analysts send draft report to entities for review and comment.
- Draft reports are finalized and prepared for the Committee.



January

- Orientation for Committee members.
- Set meeting schedule.
- Begin publishing meeting dates.
- Analysts distribute reports to Committee members & entities.

March-April

- Recommendation meetings.
- Committee chooses entities for review.
- Draft and review legislation process begins.

June

- Analysts prepare final report for Committee review & approval.
- Analysts continue review planning process and start fieldwork for new reviews.

August

- Analysts continue review fieldwork; conduct interviews, launch public engagement initiatives.

October

- Report writing continues.
- Report editing process begins.

Types of Reports

Self-Report: Completed by entity under review, using a template received from analysts. Contains information required by statute.

Draft Report: Completed by analysts; outlines the review's scope, objectives, and methodology. Contains research, conclusions, and recommendations for Committee consideration.

Final Report: Completed by analysts, approved by Committee, delivered to General Assembly & Governor. Contains review of Committee's work and adopted recommendations.

*Timeline provided is an estimate and is subject to change.

PROCESS OVERVIEW

151st GENERAL ASSEMBLY - 1st session, January 2021



Joint Legislative Oversight
& Sunset Committee

2021 REVIEW TIMELINE

January – February

- Orientation for Committee Members.
- Meeting dates selected; notices published.
- Analysts distribute reports to Committee members & entities under review.
- Holdover meeting for DVI (2019 review).
- Presentation meetings for DIAA & DNHRQAC.

March – April

- Recommendation meetings held (four 2020 entities).
- Committee chooses 2022 review entities.

May – June

- Committee finalizes recommendations.
- Legislation is drafted, reviewed by Committee.
- Analysts notify 2022 review entities, begin review process.
- Analysts prepare final report for Committee review & approval.

LEGISLATION

Preparing for the Committee

- JLOSC attorney works with entity to draft a bill for Committee consideration after the Committee adopts a recommendation requiring legislation.
- JLOSC attorney ensures the draft bill is legally sound, meets the Committee recommendation and conforms with the DE Legislative Drafting Manual standards.

Drafting

- Process almost always takes more time than expected or desired.
- JLOSC analysts and attorney work closely with entity during the drafting process.
- Completed drafts presented to Committee to introduce bill or send back for further review.

3 TYPES OF MEETINGS

Presentation Meetings

- Each entity provides an overview, includes functions, accomplishments, and areas for improvement.
- Committee members ask questions.
- Public comment is permitted.
- Most are scheduled in the evening.
- Intended for the entity to present information and answer questions.
- The Committee rarely makes any decisions at this meeting.

Recommendation Meetings

- Recommendations are finalized and voted on.
- Typically held in February (evenings) & March (afternoons, prior to session).
- At least 2 entities are considered per meeting.
- Public comment is not taken.

Holdover Meetings

- Each entity that was held over updates the Committee.
- Typically, evening meetings held in February.
- Multiple entities per meeting, depending on the scope of the reporting required.
- Public comment is not taken.

JLOSC's Declaration of Policy

The overall goal is to use the review process to strengthen and support entities which are (1) meeting a recognized State need, and (2) accountable and responsible to public interests.

TYPES OF RECOMMENDATIONS

After thorough research, analysts present their recommendations for Committee consideration.

The Committee is statutorily-authorized to recommend 1 or more of the following:

- **Continuation** of the entity as is.
- **Termination** of the entity.
- **Termination of any program** within the entity.
- **Consolidation, merger, or transfer** of the entity or the entity's functions to another entity.
- **Termination** of the entity **unless certain conditions are met or modifications are made**, by legislation or otherwise within a specified time period.
- **Budget appropriation limits** for the entity.
- **Legislation** which the Committee considers necessary to carry out its decision to continue or terminate the entity.

2021 TO-DO LIST

28 LEGISLATIVE BILLS NEEDED*

4 2020 HOLDOVERS

5 2019 HOLDOVERS

*estimate from 2019, additional legislation is likely needed for 2020 holdovers.

Recap: 2020 Holdovers

- Held presentations meeting with public comment, now need to schedule recommendation meeting:
 - Conservation District Operations Program: DNREC Division of Watershed Stewardship.
 - DE Health Resources Board.
- Need to schedule both presentation & recommendation meetings:
 - DE Interscholastic Athletic Association.
 - DE Nursing Home Resident Quality Assurance Commission.

Recap: 2019 Holdovers

- DACCTE released from review upon the submission of its annual report.
- Released upon enactment of legislation:
 - Adult Protective Services.
 - Delaware Health Information Network.
 - Council on Correction (held over from 2018).
- Division for the Visually Impaired (DVI) recommendations adopted by JLOSC in February 2020 after conclusion of task force meetings held in fall/winter 2019, held over to 2021. Progress reporting received in 2020, schedule agency for holdover meeting in February 2021.

JLOSC HIGHLIGHTS

150th General Assembly in Review



Joint Legislative Oversight
& Sunset Committee

New to the 150th

2 New Analysts

1 New Logo

Staff support expanded to 2 full time analysts in March of 2019.

Improvement highlights include a new logo, enhanced report layouts, and the development and inclusion of fact sheets and infographics.

Work Completed

JLOSC held its first meeting during the 150th General Assembly on March 19, 2019.

Due to new staff support and COVID-19, JLOSC faced shortened meeting schedules in both sessions of the 150th General Assembly. Despite the condensed timetable, JLOSC held a total of 20 public meetings and completed an impressive amount of work during this 2-year period.

Agencies Reviewed **9**

20 Public Meetings

Reports Released **13**

67 Recommendations Adopted

Bills/Resolutions Passed **13**

3 Task Forces Staffed

Looking Ahead

151st General Assembly

40th Annual Report

The review process will continue for 2020 holdover agencies and JLOSC will continue drafting legislation needed for 2019 holdover agencies. In 2021 JLOSC will release its 40th annual report.