

SPONSOR: Rep. Schwartzkopf & Rep. Longhurst & Rep. Minor-Brown & Rep. Ramone & Rep. Yearick

HOUSE OF REPRESENTATIVES 152nd GENERAL ASSEMBLY

HOUSE RESOLUTION NO. 3

RELATING TO THE TEMPORARY RULES OF THE HOUSE OF REPRESENTATIVES OF THE 152ND GENERAL ASSEMBLY.

1	BE IT RESOLVED by the House of Representatives of the 152nd General Assembly of the State of Delaware that
2	the following shall constitute the Temporary Rules of the House of Representatives:
3	TABLE OF CONTENTS
4	I. RULES OF ORDER.
5	1 Convening of House
6	2 Order of Business
7	3 Messages
8	II. DUTIES OF THE SPEAKER.
9	4 Order and Decorum
10	5 Questions of Order; Appeal
11	6 Temporary Presiding Officer; absence of the Speaker
12	7 Signing of Bills, Resolutions and Other Documents
13	8 Appointment of Committees
14	9 Assignment of Bills and Resolutions to Committee
15	10 Setting the Agenda
16	11 Subpoena Issuance
17	III. RIGHTS AND DUTIES OF MEMBERS.
18	12 Attendance of Members
19	13 Quorum
20	14 Addressing the House
21	15 Decorum of Members on Floor of House
22	16 Rules of Legislative Conduct
23	16A Anti-Harassment Policy and Training

24	16B Implicit Bias and Cultural Competency Training
25	IV. BILLS, RESOLUTIONS AND OTHER MEASURES.
26	17 Resolutions and Other Measures; Definitions
27	18 Preparation and Custody
28	19 Introduction of Bills and Resolutions; Filing with Chief Clerk
29	20 Assignment to Appropriations Committee
30	21 Fiscal Notes
31	22 Final Readings and Consideration by House
32	23 Amendments
33	24 Substitute Bills
34	25 Petition of Bill or Resolution Out of Committee
35	26 Voting
36	27 Striking a Bill or Resolution
37	V. COMMITTEES.
38	28 Standing Committees
39	29 Appointment of Special Committees
40	30 Ethics Committee
41	31 Joint Committees
42	32 Quorum on Committees
43	33 Committee Meetings
44	34 Deliberative Process and Procedures of Standing Committees
45	35 Passage of Measures Out of Committee
46	36 Committee Reports
47	37 Committee Recommendations to Appropriations Committee
48	38 Committee of the Whole
49	VI. MOTIONS.
50	39 Debate and Vote on Motions
51	40 Precedence of Motions
52	41 Motion for Reconsideration
53	42 Motion to Take from the Table

54	43 Suspension of Rules
55	VII. CALENDAR AND AGENDA.
56	44 House Calendar
57	45 Agenda
58	46 Consent Agenda
59	47 Consent Calendar
60	48 Announcement of Agenda; Delivery of Bills and Resolutions
61	VIII. MISCELLANEOUS.
62	49 Offices, Parking Spaces and Seats
63	50 Authorized Manual of Parliamentary Procedure
64	51 Chief Clerk, Chief Clerk Emeritus and Assistant Chief Clerk
65	52 Supervision of Legislative Staff
66	53 Media
67	54 Registration of Lobbyists
68	55 Privilege of Floor
69	56 Expedited Procedures
70	57 Persons on the Floor of the House
71	58 Non-member Invited Speakers or Guests
72	59 Repeal or Amendment of Rules
73	60 Rules to be Printed
74	61 State Email, Mail, Postage and Mailing Production or Distribution Limitations
75	62 Distribution of Literature to Members' Desks or Mailboxes
76	63 Freedom of Information Act.
77	IX. RULES OF PROCEDURE IN AN EMERGENCY.
78	64 Definitions.
79	65 Authorization to hold virtual meetings due to an emergency.
80	66 Virtual meeting requirements.
81	67 Exceptions to virtual meeting requirements.
82	68 Legal effect of virtual meeting.
83	69 Quorum requirements; voting requirements; procedures for participating and voting at a virtual meeting.

84	70 Notice requirements for a virtual meeting.
85	71 Interpretation of rule of Senate, House of Representatives, or legislative committee.
86	72 Process for considering legislation at a virtual meeting.
87	I. RULES OF ORDER.
88	RULE 1 - CONVENING OF HOUSE.
89	The House of Representatives shall meet every Tuesday, Wednesday and Thursday at 2:00 P.M., unless otherwise
90	ordered. The Speaker or the Speaker's designee shall take the chair at that time and shall call the House to order. At the
91	beginning of each legislative day, the Speaker or the Speaker's designee shall call the names of the members to be called in
92	alphabetical order. If a quorum is present, the Speaker shall proceed with the opening prayer, the pledge to the flag, and the
93	business of the day.
94	RULE 2 - ORDER OF BUSINESS.
95	(a) After the convening of the House, the order of business shall include the following:
96	(1) The minutes of the previous day shall be made public and posted by the Chief Clerk prior to the next
97	legislative day. With the consent of a majority of members, the reading of the minutes for the previous day may be
98	omitted.
99	(2) Presentation of petitions, memorials, tributes, memoriams, citations or communications.
100	(3) Reports from standing and special committees.
101	(4) Introduction and first reading of bills and resolutions.
102	(5) Consideration of Agenda.
103	(6) Consent Calendar, or Consent Agenda, when available.
104	(7) Announcement of committee meetings.
105	(8) Announcement of Agenda for next legislative day.
106	(b) The order of business may be changed when necessary by the Speaker unless a majority of the members
107	present object.
108	RULE 3 – MESSAGES.
109	Messages from the Senate or from the Governor may be received at any time except when the roll is being called.
110	II. DUTIES OF THE SPEAKER.
111	RULE 4 - ORDER AND DECORUM.

Page 4 of 36

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(a) The Speaker shall preside and have general direction over the House Chamber, and shall preserve order and
decorum. In debate, the Speaker shall confine the members to the question under discussion. No member shall have the
floor except when recognized by the Speaker, or when the Speaker grants open debate between members.

- (b) Cameras, recording instruments, and similar equipment or electronic devices are permitted in the House Chamber only with the permission of the Speaker.
- RULE 5 QUESTIONS OF ORDER; APPEAL.

- The Speaker shall decide all questions of order. An appeal from the Speaker's decision may be made by any member, if properly seconded. The appeal shall be upheld only upon the affirmative vote of a majority of the elected members. The Speaker shall not vote on any such appeal.
- 121 RULE 6 TEMPORARY PRESIDING OFFICER, ABSENCE OF THE SPEAKER.
 - (a) The Speaker may appoint a member to serve as the Temporary Presiding Officer to perform the duties of Speaker; but such appointment shall not extend beyond an adjournment or recess except when the Speaker takes a leave of absence, in which case the Majority Leader of the majority party shall perform the duties of Speaker during such leave. The Temporary Presiding Officer or the Majority Leader of the majority party shall not have authority to reassign any measure to a committee unless specifically required to do so by Rule 20, or the Speaker has taken a leave of absence or pursuant to the direction of the Speaker.
 - (b) When neither the elected Speaker nor the appointed Majority Leader of the majority party is present, the House shall be called to order and presided over by the Majority Whip of the majority party.
 - (c) The Speaker Pro Tempore shall be the Senior Member of the majority party. The Senior Member is the member who has served in the House the longest current consecutive period of time. In the event that more than one member has served the same length of time, the member originally sworn first shall be the Senior Member. If two or more members were sworn in at the same time, then of those two or more members, the member whose name would appear first in alphabetical order shall be the Senior Member. Any duties assigned to the Speaker Pro Tem are at the pleasure of the Speaker.
- 136 RULE 7 SIGNING OF BILLS, RESOLUTIONS, AND OTHER DOCUMENTS.
 - The Speaker shall sign all bills and resolutions passed by the House. All warrants, writs and subpoenas issued by the House shall be signed by the Speaker and attested to by the Chief Clerk. In the absence of the Speaker, the Temporary Presiding Officer or Majority leader of the majority party shall have authority to sign such documents.
- 140 RULE 8 APPOINTMENT OF COMMITTEES.
 - (a) The Speaker shall appoint all committees and subcommittees.

142	(b) Where illness, stated conflict of interest, or other cause shall compel the absence or non-participation of any
143	committee member, the Speaker, in the Speaker's discretion, may fill such vacancy from the same political party as the
144	absent or non-participating member during said absence or period of non-participation.
145	RULE 9 - ASSIGNMENT OF BILLS AND RESOLUTIONS TO COMMITTEE.
146	The Speaker shall determine the principal objective of a bill or resolution and, subject to the provisions of Rule 20,
147	assign the same to the appropriate committee. All prefiled measures shall be pre-assigned to committees by the Speaker and
148	each member notified in writing of assignments. When the measure is introduced from the floor, the Speaker shall at that
149	time announce the committee to which the measure is assigned.
150	RULE 10 - SETTING THE AGENDA.
151	The Speaker sets the Agenda and shall place items on the Agenda.
152	RULE 11 - SUBPOENA ISSUANCE.
153	The Speaker may sign a subpoena if requested by a majority vote of a standing committee, a special committee, a
154	joint committee, a task force, or any similar entity if the committee, task force or entity was created by the House of
155	Representatives or an action of the General Assembly. No subpoena shall be issued unless it is first signed by the Speaker.
156	Upon the majority vote of all members elected to the House, a subpoena shall be signed and issued by the Speaker,
157	Majority Leader of the majority party, or the Majority Whip of the majority party.
158	III. RIGHTS AND DUTIES OF MEMBERS.
159	RULE 12 - ATTENDANCE OF MEMBERS.
160	(a) No member shall knowingly be absent from any session, or portion of any session, of the House without
161	notifying the Speaker that the member is unable to attend. A member who is absent without notifying the Speaker may be
162	considered in contempt, and may be subject to the censure of the House.
163	RULE 13 - QUORUM.
164	Twenty-one (21) members of the House present in the House Chamber shall constitute a quorum. The House shall
165	not convene without a quorum. In the absence of a quorum, the Sergeant-at-Arms shall notify those members who are
166	absent from the Chamber, but not from Legislative Hall, that their presence is required. Upon receiving the notification, the
167	absentee members shall report to the House Chamber. After a proper interval for such notifications, the Speaker shall order
168	a roll call of the House to ascertain if a quorum is present.

RULE 14 - ADDRESSING THE HOUSE.

(a) When a member wishes to speak, such member shall rise, or raise the member's hand, but shall not proceed to speak until recognized by the Speaker. Upon acknowledgment by the Speaker, the member may be seated until called upon.

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169

170

172	If two or more members seek recognition at the same time, the Speaker shall determine who shall speak first. A member
173	may speak from the member's chair only if recognized and permitted by the Speaker.
174	(b) Remarks shall be confined to the subject before the House, or to the purpose for which recognition was
175	obtained.
176	RULE 15 - DECORUM OF MEMBERS ON FLOOR OF HOUSE.
177	(a) Each member shall behave in a dignified manner at all times.
178	(b) No member or other person may walk across the House Chamber, or converse privately, in such a manner as to
179	interrupt the House proceedings.
180	(c) A member shall not be interrupted when speaking except for the following reasons:
181	(1) A call to order by the Speaker,
182	(2) A point of order by a member, or
183	(3) A motion by a member to move the previous question, to adjourn, or to recess.
184	(d) A member shall not make derogatory personal comments about or to other members.
185	(e) No member shall talk on a cellular phone or other electronic communication device in the House Chamber
186	while the House is in session.
187	(f) No member shall text on an electronic communication device in the House Chamber while the House is in
188	session unless set to a non-audible setting.
189	RULE 16 - RULES OF LEGISLATIVE CONDUCT.
190	(a) A member of the House shall be subject to discipline by the House for the violation of any of the following
191	Rules of Legislative Conduct, which shall be deemed to constitute "disorderly behavior" within the meaning of Article II,
192	Section 9 of the Delaware Constitution. The Rules of Legislative Conduct are as follows:
193	(1) Restrictions relating to "personal or private interests" within the meaning of Article II, Section 20 of the
194	Delaware Constitution and Chapter 10, Title 29 of the Delaware Code are as follows:
195	a. A member who has a personal or private interest in any measure or bill pending before the House shall
196	disclose the fact and shall not participate in the debate nor vote thereon; provided, however, that (i) upon the
197	request of any other member of the House, a member who has such a personal or private interest may nevertheless
198	respond to questions concerning any such measure or bill, or (ii) a member who has a personal or private interest
199	may add factual matter to the debate which the member believes will correct wrong or false information. A
200	personal or private interest in a measure or bill is an interest which tends to impair a member's independence of

judgment in the performance of the member's legislative duties with respect to that measure or bill.

b. A member has an interest which tends to impair the member's independence of judgment in the performance of the member's legislative duties with regard to any bill or measure when, (i) the enactment or defeat of the measure or bill would result in a financial benefit or detriment to accrue to the member or a close relative to a greater extent than such benefit or detriment would accrue to others who are members of the same class or group of persons, (ii) the member or a close relative has a financial interest in a private enterprise which enterprise or interest would be affected by a measure or bill to a greater extent than like enterprises or other interests in the same enterprise, or (iii) a person required to register as a lobbyist pursuant to Chapter 58, Title 29 of the Delaware Code is a close relative of the legislator and that person acts to promote, advocate, influence or oppose the measure or bill.

c. If the member is present, the disclosure required under paragraph a. shall be made in open session, (i)

c. If the member is present, the disclosure required under paragraph a. shall be made in open session, (i) prior to the vote on the measure or the bill by any committee of which the member is a member, and (ii) prior to the vote on the measure or bill in the House. Disclosure may be made by written statement submitted to the Chairperson of a committee or the Speaker of the House, and read in open session in the committee or the House as the case may be. If the member is absent when a measure or bill is voted on which would have required disclosure required under paragraph a. then the member shall make the required disclosure as soon as possible upon returning to the committee or House.

d. For the purposes of this Rule:

- 1. A "close relative" means a person's parents, spouse, children (natural or adopted) and siblings of the whole and half-blood.
- 2. A "private enterprise" means any activity, whether conducted for profit or not for profit, and includes the ownership of real or personal property; provided that "private enterprise" does not include any activity of the State of Delaware, any political subdivision or any agency, authority or instrumentality thereof.
- 3. A person has a "financial interest" in a private enterprise if the person (i) has a legal or equitable ownership interest in the enterprise with a fair market value in excess of \$5,000, or owns more than 10% of the enterprise if not traded on an established securities market, or owns more than 1% in the case of an enterprise whose securities are regularly traded on an established securities market, (ii) is associated with the enterprise and received from the enterprise during the last calendar year or might reasonably be expected to receive from the enterprise during the current or the next calendar year income in excess of \$5,000 for services as an employee, officer, director, trustee, or independent contractor, or (iii) is a creditor of an insolvent private enterprise in an amount in excess of \$5,000.

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232	4. A "person" means an individual, partnership, corporation, trust, joint venture and any other
233	association of individuals or entities.
234	(2) A member shall not receive unlawful gratuities in violation of § 1206, Title 11 of the Delaware Code.
235	(3) A member shall not receive a bribe in violation of § 1203, Title 11 of the Delaware Code.
236	(4) A member shall not profiteer in violation of § 1212, Title 11 of the Delaware Code.
237	(5) A member shall not engage in conduct constituting official misconduct in violation of § 1211, Title 11 of
238	the Delaware Code.
239	(6) A member shall not fail to comply with the campaign finance disclosure requirements set forth in Chapter
240	80, Title 15 of the Delaware Code.
241	(7) A member shall not fail to comply with the financial disclosure requirements of Chapter 58, Title 29 of the
242	Delaware Code.
243	(8) A member shall not appear for, represent, or assist another in respect to a matter before the General
244	Assembly or one of its committees for compensation other than that provided by law.
245	(9) A member shall not release, without authorization of the Ethics Committee, any confidential matter
246	pertaining to proceedings of the Ethics Committee.
247	(10) A member shall not knowingly file a false statement with the Ethics Committee or the House in
248	connection with any proceeding involving a Rule of Legislative Conduct.
249	(11) A member shall not engage in sexual harassment or harassment based on any protected characteristics.
250	(12) A member shall not engage in conduct which the House determines (i) brings the House into disrepute or
251	(ii) reflects adversely on the member's fitness to hold legislative office.
252	(b) A member shall be subject to sanction for any disorderly behavior occurring subsequent to being elected to the
253	House.
254	(c) A complaint alleging a violation of a Rule of Legislative Conduct shall be filed in writing by a member with
255	the Ethics Committee for investigation and recommendation to the House as to disposition. A complaint must be
256	accompanied by a written statement signed by any person, sworn under oath, setting forth the facts supporting the
257	complaints. No such complaint shall be considered by the House prior to its consideration and recommendation by the
258	Ethics Committee.
259	(d) If the Ethics Committee recommends some disciplinary action with respect to a complaint, it shall present a
260	resolution to the House requesting that the House conduct a proceeding to consider the matter. If the Ethics Committee

votes to dismiss a complaint, and there are no votes against dismissal in the Committee, the House shall take no action with

respect thereto. If the Ethics Committee votes to dismiss a complaint, but there are dissenting votes in the Committee, the House may consider the matter upon the motion of any member of the House, approved by a majority vote of the House. In any proceeding before the House involving an alleged violation of a Rule of Legislative Conduct, the accused member shall be given an opportunity to be heard after notice, to be advised and assisted by legal counsel, to produce witnesses, and offer evidence and to cross-examine any witnesses. A transcript of any such proceeding shall be made and retained, and rules of procedure for ethics violations as may be adopted by the House shall apply.

(e) If the House finds by a majority vote that a member has violated a Rule of Legislative Conduct, it may impose such disciplinary action as it deems appropriate, provided that no member may be suspended or expelled without the vote of two-thirds of the members of the House concurring therein.

RULE 16A – ANTI-HARASSMENT POLICY AND TRAINING.

- (a) Statement of Policy. The House of Representatives is committed to providing a safe and respectful workplace that is free of sexual harassment and harassment based on any protected characteristics. Members of the House are expected to conduct themselves in a manner that is free of harassment and to discourage and report all harassment. Allegations of harassment involving a member of the House will be taken seriously, investigated in a timely and confidential manner, and addressed in accordance with this Rule. Retaliation against any member or employee of the General Assembly for reporting a violation of this anti-harassment policy will not be permitted.
 - (b) Definitions. As used in this rule:
 - (1) "Employee of the General Assembly" means any employee of the House of Representatives, the Senate, Legislative Council, or the Controller General's Office. It includes full and part-time staff, per diem staff, fellows, and interns.
 - (2) "Harassment" is "sexual harassment" and "workplace harassment."
 - (3) "Protected characteristics" means age, race, sex, sexual orientation, gender, gender identity, national origin, disability, and religion.
 - (4) "Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature where any of the following is true:
 - a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment.
 - b. Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individual.

291	c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work
292	performance or creating an intimidating, hostile, or offensive work environment.
293	(5) "Workplace harassment" means unwelcome conduct that is based on a person's protected class in the form
294	of treatment or behavior that, to a reasonable person, creates an intimidating, hostile or offensive work environment.
295	(c) Reporting procedures.
296	(1) Harassment by a member of the House should be reported to one of the following persons as soon as
297	practicable:
298	a. The Chief of Staff for the Majority Caucus.
299	b. The Chief of Staff for the Minority Caucus.
300	c. The Chief Clerk of the House.
301	d. The Director of Operations of the House.
302	(2) All complaints of harassment, and the identities of the accused and the complainant, will be kept
303	confidential in accordance with these Rules. The victim of the alleged harassment may choose to proceed with an
304	informal report or a formal complaint as set forth in this subsection.
305	(3) Informal reporting.
306	a. A person who believes that such person may have been subjected to harassment may simply want
307	particular conduct to stop, but may not wish to go through a formal complaint process. The informal reporting
308	process is designed and intended to meet that need.
309	b. A member of the House or Senate, or any employee of the General Assembly who believes they have
310	been subject to harassment by a member of the House may report such behavior to any of the parties listed in
311	paragraph (c)(1) of this section. The report may be made verbally or in writing and should include the following
312	information:
313	1. The name of the complainant.
314	2. The name of the member or members of the House alleged to have engaged in harassment.
315	3. The names of all parties involved, including witnesses.
316	4. The date, time, and location of the alleged conduct. If the conduct occurred on electronic or social
317	media, the platform for the conduct.
318	5. A detailed description of the alleged harassment.
319	6. A description of the potential remedy the member or employee desires.

320	c. Any person listed in subsection (c)(1) who receives an informal report of harassment shall take the
321	following steps:
322	1. Notify the Leader of the caucus to which the member accused of harassment belongs, unless the
323	member accused of harassment is the Leader of a caucus.
324	2. Notify the Speaker of the House that an informal report has been made, unless the Speaker is the
325	subject of the complaint.
326	d. The Leader of the caucus for which the member accused of harassment belongs shall take appropriate
327	action to ensure that the reporting party has a safe and non-hostile work environment. If the member who is
328	alleged to have engaged in harassment is a caucus Leader, the Speaker upon being notified, shall inform the Whip
329	of that member's caucus. The Whip shall then take appropriate action to ensure the reporting party has a safe and
330	non-hostile work environment.
331	e. The member accused of harassing behavior shall be informed by the Leader of the member's caucus
332	that an informal harassment report has been received and shall be counseled by that Leader against any further
333	harassing behavior and that retaliation is prohibited. If the member who is alleged to have engaged in harassment
334	is a caucus Leader, the Speaker shall inform such member of the complaint and counsel such member to avoid any
335	further harassing behavior and that retaliation is prohibited.
336	(4) Formal complaint.
337	a. Any member of the House or Senate, or employee of the General Assembly who believes they have
338	been subject to harassment by a member of the House may, within one year of the date of harassment, initiate a
339	formal complaint by submitting a complaint to any of the parties listed in subsection (c)(1) of this Rule. A formal
340	complaint must be in writing and include all of the following:
341	1. The name of the complainant.
342	2. The name of the member or members of the House alleged to have engaged in harassment.
343	3. The names of all parties involved, including witnesses.
344	4. The date, time, and location of the alleged conduct. If the conduct occurred on electronic or social
345	media, the platform for the conduct.
346	5. A detailed description of the alleged harassment.
347	6. A description of the potential remedy the member or employee desires.
348	b. The person listed in subsection (c)(1) who received the formal complaint shall notify the Leader of the
349	caucus to which the member alleged to have engaged in harassment belongs unless the member accused of

351	unless the Speaker is the subject of the complaint.
352	c. The Leader of the caucus for which the member accused of harassment belongs shall take appropriate
353	action to ensure that the reporting party has a safe and non-hostile work environment. If the member who is
354	alleged to have engaged in harassment is a caucus Leader, the Speaker upon being notified, shall inform the Whip
355	of that member's caucus. The Whip shall then take appropriate action to ensure the reporting party has a safe and
356	non-hostile work environment.
357	d. The member accused of harassment shall be informed by the Leader of the member's caucus that a
358	formal complaint has been received and shall be counseled by that Leader against any further harassing behavior
359	and that retaliation is prohibited. If the member who is alleged to have engaged in harassment is a caucus Leader
360	the Speaker shall inform such member of the complaint and counsel such member to avoid any further harassing
361	behavior and that retaliation is prohibited.
362	e. The Speaker of the House upon receipt of the complaint shall send a letter to the Chair of the Ethics
363	Committee requesting an investigation into the complaint as soon as possible. If the Speaker is the person accused
364	in the complaint, the Majority Leader for the majority party shall request an investigation of the complaint.
365	f. The Ethics Committee upon receipt of the request made pursuant to (4)e. shall convene as soon as
366	possible. The Ethics Committee shall proceed under the Permanent Rules of Procedure of the House of
367	Representatives for Ethics Violations. The Ethics Committee may appoint an investigator to assist with the
368	preliminary inquiry under Rule 8 of the Permanent Rules of Procedure of the House of Representatives for Ethics
369	Violations. The investigator may not be an employee or member of the General Assembly and must have
370	experience conducting investigations of harassment. The Ethics Committee shall define the scope of the
371	investigation conducted by the investigator.
372	g. All members and employees involved in an investigation shall cooperate with the investigation and
373	keep information regarding the investigation confidential.
374	h. The member alleged to be involved in the harassment shall be notified that a formal complaint has been
375	received and an investigation initiated.
376	i. Upon appointment, the investigator shall conduct an investigation and shall submit a report on findings
377	of fact to the Ethics Committee within 60 calendar days of appointment.

harassment is the Leader of the caucus. A copy of the complaint shall also be provided to the Speaker of the House

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378	j. If any member of the Ethics Committee is the complainant or the person alleged to have engaged in
379	harassment, that member may not participate in any proceedings relating to the complaint and another member
380	shall be designated to act as a member of the Committee pursuant to Rule 30.
381	k. The Ethics Committee shall review the complaint, report of the investigator, and collect any further
382	evidence under Rule 8 of the Permanent Rules of Procedure for the House of Representatives for Ethics Violations
383	before proceeding with a Statement of Alleged Violation for Ethics Violations. The Ethics Committee shall
384	provide the complainant and the accused member with a copy of any investigator's report.
385	(d) Training on sexual harassment and workplace harassment is required for all members at least once per this
386	General Assembly.
387	(e) House members, employees, and investigators will keep the details of any ongoing investigation confidential,
388	including the identity of the complainant.
389	RULE 16B - IMPLICIT BIAS AND CULTURAL COMPETENCY TRAINING.
390	Every member of the House shall complete implicit bias and cultural competency training at least once per this
391	General Assembly.
392	IV. BILLS, RESOLUTIONS AND OTHER MEASURES.
393	RULE 17 - RESOLUTIONS AND OTHER MEASURES; DEFINITIONS.
394	(a) The following types of resolutions may be considered by this body:
395	(1) Simple Resolutions: A Simple Resolution is an expression of a majority of members on a specific subject,
396	and deals with the internal affairs of the House only. The effect of its passage does not go beyond the bounds and the
397	authority of the House.
398	(2) Concurrent Resolutions: A Concurrent Resolution is used to accomplish the same purpose in relation to
399	the entire General Assembly that the Simple Resolution achieves for either the House or Senate singly. It must be
400	passed by both the House and Senate to become effective. A Concurrent Resolution adopted by the General Assembly
401	does not become a statute, nor does it have the force and effect of law, nor can it be used for any purpose which
402	requires the exercise of legislative power.
403	(3) Joint Resolutions: A Joint Resolution is the most formal type of resolution, and is addressed to matters
404	which are not internal affairs of either the House individually, nor the internal affairs of the General Assembly as a

is not a law, it is employed to provide for temporary measures, and has the force of law while in effect for a wide

variety of limited purposes. A Joint Resolution is effective only for the General Assembly in which it was passed and

406

approved. The requirement of the Governor's signature for Joint Resolutions stems from its original use in instances where it was expedient or necessary to express the joint will and action of the General Assembly and Governor combined.

- (b) Each member of the House may issue tributes and memoriams at any time during the member's term of office. Tributes and memoriams shall be sequentially numbered by the Chief Clerk and made a part of the House Journal. Each tribute or memoriam shall be signed by the Prime Sponsor, the Speaker and the Chief Clerk. The Speaker, or the Speaker's designee, shall cause to be read into the permanent record of the House such tributes and memoriams as have been filed with the Chief Clerk. Tributes and memoriams shall not require a vote; however, at the time such items are officially read into the record, any member may comment on the tributes or memoriams. Tributes and memoriams issued when the House stands in recess or adjournment shall be administratively managed by the Chief Clerk, who shall cause such items to be made a part of the official proceedings of the House.
- (c) A measure, as used in these Rules, means a bill, resolution, amendment, motion, or other questions before the House.

RULE 18 - PREPARATION AND CUSTODY.

- (a) Each bill and resolution shall be introduced with as many backed copies as are deemed necessary by the Speaker. The original of the bill or resolution shall at all times remain in the custody of the Chief Clerk of the House or the Chairperson of the committee to which it has been assigned. A "duplicate" backed copy may go (on request) to the following: the Speaker, the Sponsor, and the Division of Research. Upon introduction of a bill or resolution a copy shall be delivered to every member. Copies shall also be delivered to the Division of Research.
- (b) No bill or joint resolution shall be introduced into the House unless it be "prefaced" by a brief statement of its purpose which shall be known as the title, and the bill or resolution shall also contain the text of such bill or resolution in full. Each bill or resolution shall have an appropriate enacting or resolving clause. If a bill by its terms requires an extraordinary majority for enactment, such vote requirement shall be announced by the Speaker prior to roll call, and such vote requirement should be plainly indicated on the bill. At the end of each bill or joint resolution introduced, the author shall include a brief synopsis of the intent of the bill or joint resolution. In the lower left hand corner of page one shall be the initials of the unit preparing the bill or resolution, the initials of the drafter, and the initials of the typist; and, if prepared by automatic equipment, the identification number.
- (c) If a bill or resolution provides for the appointment or selection of members to a committee, task force or similar entity, there shall be a brief synopsis of the need for the creation of the task force or similar entity. A copy of such bill or resolution shall be delivered to each person who is to make an appointment or selection, and delivered to any person

438	designated in the bill or resolution to be a member of the committee, task force or similar entity. Such bill or resolution
439	shall contain the criteria for the selection of the Chairperson and members of the task force or similar entity.
440	RULE 19 - INTRODUCTION OF BILLS AND RESOLUTIONS; FILING WITH CHIEF CLERK.
441	(a) Each bill or resolution shall be numbered in order as introduced, beginning with HB 1 for House Bills, HR 1
442	for House Resolutions, HCR 1 for House Concurrent Resolutions and HJR 1 for House Joint Resolutions, and the original
443	backer shall contain the signatures of all the Sponsors of the original bill.
444	(b) Every bill or resolution shall be introduced by:
445	(1) filing it with the Chief Clerk of the House not less than one (1) hour prior to the opening of the session by
446	one of the two following procedures:
447	a. the Sponsor's written direction to the Chief Clerk; or
448	b. verbal approval from the Sponsor to the Chief Clerk (original bill must be signed by the Sponsor before
449	start of session).
450	(2) introduction from the floor while the House is in session if permitted by the Speaker.
451	(c) At the beginning of the day's session following the filing of a bill or resolution with the Chief Clerk, the Chief
452	Clerk shall read the bill or resolution into the record. A bill or resolution that is filed with the Chief Clerk of the House
453	while the House stands in recess, in adjournment, or is not otherwise meeting, shall be given a number and entered upon a
454	docket kept for that purpose.
455	(d) Introduction of a bill or resolution shall be considered the first reading of that bill or resolution, unless
456	otherwise ordered by the House. The bill or resolution shall be read by title only, or by reference to the prefile list, and then
457	be assigned by the Speaker to its appropriate committee.
458	(e) Resolutions of condolence, congratulations or other non-controversial subject matters may be considered as
459	part of the Consent Calendar without being assigned to a committee, unless any member objects. A suspension of the Rules
460	is required in order to consider any other type of resolution without referring it to a committee.
461	(f) The Prime Sponsor of a bill or resolution shall be the member who has responsibility of the drafting and
462	introduction of a bill or resolution. The Prime Sponsor of a bill or resolution is that House member listed first to the right of
463	the word "SPONSOR:" on the upper right side of the first page of a bill or resolution. Other House members may be Co-
464	prime Sponsors if listed after the Prime Sponsor and if joined by the word "and" or the symbol "&". The Floor Manager of
465	a House bill or House resolution shall be the Prime Sponsor. A Joint Sponsor is any member of the House or Senate whose
466	name is printed on the measure after the name of all Prime and Co-prime Sponsors. A Co-Sponsor is a member of the

House or Senate whose name is not otherwise shown on the measure, but who signs the backer of the measure.

468	(g) The House Prime Sponsor of a Senate bill or resolution shall be the Floor Manager of that measure, unless the
469	House Prime Sponsor declines to serve. If the House Prime Sponsor declines to serve as Floor Manager or if there is no
470	House Prime Sponsor, the Speaker shall designate a House member to be the Floor Manager of that measure.
471	(h) In order to withdraw a Sponsor's sponsorship of a bill or resolution, a Sponsor shall submit to the Chief Clerk a
472	written notice for this purpose. The written notice shall then be attached to the original of the bill or resolution.
473	RULE 20 - ASSIGNMENT TO APPROPRIATIONS COMMITTEE.
474	Each bill or joint resolution, whether emanating from the House or the Senate, containing an appropriation or
475	which may involve any net financial loss or obligation on the part of the State, including Transportation Trust Funds, if any,
476	of \$100,000 or more in any one (1) of the next three (3) fiscal years (which has been previously referred by the Speaker
477	under the Rules to any committee of the House other than the Committee on Appropriations) shall, after the same has been
478	reported back to the House, be referred to the Committee on Appropriations.
479	RULE 21 - FISCAL NOTES.
480	(a) No bill or resolution either authorizing expenditures, or increasing or affecting the Transportation Trust Fund,
481	or reducing revenues as described in Chapter 19, Title 29 of the Delaware Code shall be placed before the House for
482	consideration unless accompanied by a fiscal note.
483	(b)(1) All legislation proposing new fees or increases in existing fees charged by any state agency shall include
484	therewith an explanation of:
485	a. the expected total amount of funds to be generated by the proposed fee or fee increase;
486	b. the purpose of the proposed new fee or fee increase;
487	c. a general identification of the persons, business entities or organizations affected by the legislation;
488	d. the impact of the proposed new fees or fee increases on these affected persons, business entities or
489	organizations; and
490	e. the intended use by the agency of the revenues generated by the new fees or fee increases.
491	(2) The Office of the Controller General shall conduct such review or audit of the information offered by the
492	state agency pursuant to paragraph (b)(1) of this Rule as is deemed necessary to evaluate the information required
493	therein, and shall issue a written report of its findings. The written report of the Office of the Controller General's
494	findings shall be attached to the legislation, by the Sponsor of the legislation, prior to the legislation's initial committee
105	consideration in the House of origin

Page 17 of 36

House by a vote of the majority of all members elected to the House.

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497

(3) The House may waive the requirements of this Section as to any specific legislation pending before the

RULE 22 - FINAL READINGS AND CONSIDERATION BY HOUSE.

- (a) When brought before the House for consideration, each bill and joint resolution shall be given its final reading by title, unless the Speaker directs a reading in full.
- (b) Each bill or joint resolution, in order to pass the House, shall be read on two (2) different days of the session unless a majority of the members elected to the House determine otherwise, or unless the bill or joint resolution is on a Consent Agenda or Calendar, and voted on by a single vote. No bill or joint resolution shall be brought before the House for passage on the same Calendar day it is reported out of committee, nor in the absence of the Prime Sponsor without the Prime Sponsor's written consent.

RULE 23 - AMENDMENTS.

- (a) An amendment to a measure shall be introduced by prefiling the amendment if the amendment changes the nature and intent of the bill or resolution, unless otherwise approved by the Speaker, or may be introduced when the measure is being discussed on the floor, if the amendment makes only technical corrections and does not change the nature and intent of the bill or resolution.
- (b) When an amendment to a bill would significantly change the nature and intent of the bill, such amendment shall contain a brief synopsis outlining the basic changes incurred.
- (c) When an amendment to a bill would change its fiscal impact by increasing expenditures or reducing revenues by \$50,000 or more, a new fiscal note shall accompany the amendment.
- (d) If a bill becomes significantly changed by amendment, the Speaker may reassign the amended bill to committee. The title of a bill or resolution shall not be amended.
- (e) Before final action on the main bill or resolution all prefiled amendments shall be acted upon in numerical order. All amendments shall be floor managed by the Prime Sponsor thereof. In the absence of the Prime Sponsor the amendment shall be floor managed by a Co-prime Sponsor or member designated in writing by the Prime Sponsor. In the absence of the Prime Sponsor or any Co-prime Sponsor and there being no member designated to floor manage the amendment by the Prime Sponsor then the Speaker may designate a Floor Manager for the amendment. The passage of an amendment to a bill, resolution, concurrent resolution, or joint resolution shall require an affirmative vote of a majority of the elected members.
 - (f) An amendment previously attached to a bill in either House may be stricken from the bill by:
 - (1) An amendment which directs that a specific House or Senate amendment be stricken; or
 - (2) An amendment which reverses the directions given by the amendment being stricken.

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527	(g) An amendment to an amendment shall only be considered prior to the adoption of the amendment it is
528	amending. However, an amendment once passed may be removed by a subsequent amendment.
529	RULE 24 - SUBSTITUTE BILLS.
530	(a) Substitute bill may be introduced by the Prime Sponsor of the House bill for which it is a substitute and shall
531	take the place of the House bill wherever the House bill is in the House process unless, in the judgement of the Speaker, the
532	Speaker determines that the bill should be returned to committee.
533	(b) Once introduced, the substitute bill shall render null and void the bill for which it is a substitute.
534	(c) The title of a substitute bill must be identical to the title of the bill for which it is substituted.
535	RULE 25 - PETITION OF BILL OR RESOLUTION OUT OF COMMITTEE.
536	Every bill or resolution which has been in committee for a period of more than twelve (12) legislative days and the
537	Prime House Sponsor has requested that the bill or resolution be acted upon, except those assigned to the Appropriations
538	Committee pursuant to Rule 20, shall, upon written request of the majority of the members elected to the House, be
539	reported to the House for a decision as to its further disposal.
540	RULE 26 - VOTING.
541	(a) Except as provided for in Rule 46 or Rule 47, each bill or joint resolution which comes before the House for
542	final action shall be acted upon by a separate roll call vote.
543	(b) The names of the members of the House shall be called alphabetically, except for the Speaker, Temporary
544	Presiding Officer when acting as Speaker, or Majority Leader of the majority party or Majority Whip of the majority party
545	when acting as Speaker, who shall vote last, and each member shall, without debate or comments, answer "Yes", or "No",
546	or "not voting", from the member's respective seat.N
547	(d) A roll call may not be laid on the table.
548	(e) The passage of a bill, resolution, concurrent resolution, or joint resolution shall require an affirmative vote of a
549	majority of the elected members unless otherwise provided in the Delaware Constitution or the United States Constitution.
550	RULE 27 - STRIKING A BILL OR RESOLUTION.
551	Only the Prime Sponsor of a bill or resolution or a member authorized by the Prime Sponsor in writing can strike
552	said bill or resolution. A bill or resolution may not be stricken once it has been voted upon. Upon the expulsion, death or
553	resignation of any member from the House, any House bill not yet acted upon by the House which has that member as the
554	only Sponsor shall automatically, without motion, be stricken. If there are additional House Sponsors on such bill the
555	Speaker shall either: (i) designate one of the Sponsors to be the Prime Sponsor if a request has been made by one or more

Sponsors to be a Prime Sponsor; or (ii) designate one of the Sponsors to floor manage the bill or resolution.

557	V. COMMITTEES.
558	RULE 28 - STANDING COMMITTEES.
559	(a) The standing committees and subcommittees of the House shall include members of both political parties and
560	shall be appointed by the Speaker. The Speaker shall designate a Chairperson, and may designate a Vice-chairperson who
561	shall act as the Chairperson of the committee in the Chairperson's absence. The Chief Clerk shall keep a list of current
562	standing committees and members appointed thereto.
563	(b) The following standing committees and subcommittees shall be appointed by the Speaker at the beginning of
564	each General Assembly.
565	Standing Committees:
566	(1) Agriculture
567	(2) Appropriations
568	(3) Capital Infrastructure (formerly Bond Bill)
569	(4) Corrections
570	(5) Economic Development, Banking, Insurance & Commerce
571	(6) Education
572	(7) Ethics
573	(8) Gaming & Pari-Mutuels
574	(9) Health & Human Development
575	(10) Rules
576	(11) Housing
577	(12) Judiciary
578	(14) Labor
579	(15) Natural Resources & Energy
580	(16) Public Safety & Homeland Security
581	(17) Revenue & Finance
582	(18) Sunset Committee (Policy Analysis & Government Accountability)
583	(19) Technology & Telecommunications
584	(20) Transportation, Land Use & Infrastructure
585	(21) Veterans Affairs

586	(c) There shall also be an Administration Committee which membership shall be the Speaker, Majority Leader,
587	Majority Whip, Minority Leader, and Minority Whip. The Majority Leader shall be the Chairperson of the Administration
588	Committee.
589	RULE 29 - APPOINTMENT OF SPECIAL COMMITTEES.
590	The Speaker, on the Speaker's own initiative or upon order of the House, may appoint Special Committees.
591	RULE 30 - ETHICS COMMITTEE.
592	(a) The Ethics Committee shall be a standing committee consisting of five (5) members, three (3) appointed by the
593	Speaker and two (2) appointed by the Minority Leader, at the beginning of each General Assembly.
594	(b) The powers and duties of the Ethics Committee shall be as follows:
595	(1) To recommend to the House, from time to time, such rules of conduct for members of the House as it shall
596	deem appropriate;
597	(2) To issue written advisory opinions upon the request of any member as to the applicability of any Rule of
598	Legislative Conduct to any particular fact situation;
599	(3) To investigate any alleged violation by a member of any Rule of Legislative Conduct and, after notice and
600	hearing, to recommend to the House by resolution such disciplinary action as the committee may deem appropriate;
601	(4) To report to the appropriate federal or State authorities any substantial evidence of a violation by any
602	member of any law involving a Rule of Legislative Conduct which may come to its attention in connection with any
603	proceeding whether advisory or investigative;
604	(5) To maintain a file of its proceedings and advisory opinions with a view toward achieving consistency of
605	opinions and recommendations. Upon the request of a legislator involved in an advisory opinion, to publish that
606	advisory opinion;
607	(6) To follow such rules of procedure for ethics violations as may be adopted by the House, and to establish
608	such other procedural rules as shall not be inconsistent with the rules prescribed by the House;
609	(7) To act only upon a majority vote of its members; and
610	(8) Such other duties and responsibilities as may be assigned by the House from time to time.
611	(c) All proceedings before the Ethics Committee in connection with an advisory opinion shall be confidential
612	subject to the following: (i) the member involved may waive the privilege of confidentiality, (ii) the proceedings shall no
613	longer be confidential and may be made public in any subsequent disciplinary proceeding if the member acts in disregard of
614	an advisory opinion, and (iii) the Ethics Committee shall maintain records of its proceedings and advisory opinions which

shall be available for reference by the Committee, subsequent Committees and their staff.

(d) The Committee may undertake an investigation of an alleged violation by a member of any Rule of Legislative
Conduct only upon a written complaint submitted by a member of the House, except in the case of complaints of violation
of the anti-harassment policy of the House, which shall proceed as set forth in Rule 16A. The complaint must be
accompanied by a written statement signed by any person, sworn under oath, setting forth the facts supporting the
complaint. In any such investigation or proceeding, the accused member shall be given an opportunity to be heard after
notice, to be advised and assisted by legal counsel, to produce witnesses and offer evidence, and to cross-examine
witnesses. A transcript of any such proceeding shall be made and retained. In any such proceeding, the rules of procedure
for ethics violations, as may be adopted by the House, shall apply.

- (e) A member of the Committee shall be ineligible to participate as a member of the Committee in any Committee proceeding relating to the member's legislative conduct. In any such case, the person appointing that member (either the Speaker or the Minority Leader) shall designate a member of the House to act as a member of the Committee in any Committee proceeding relating to the legislative conduct of such ineligible member. A member of the Committee who has been found by the House to have violated a Rule of Legislative Conduct shall be ineligible to serve again as a member of the Committee.
- (f) A member of the Committee may disqualify themself from participating in any investigation of the conduct of a member of the House upon submission in writing and under oath of an affidavit of disqualification stating that the member cannot render an impartial and unbiased decision in the case in which the member seeks to disqualify themself. If the Committee approves and accepts such affidavit of disqualification, the Chairperson shall so notify the person appointing that member (either the Speaker or the Minority Leader) and request that person to designate a member of the House to act as a member of the Committee in any Committee proceeding relating to such investigation.
- (g) Any member who acts in good faith reliance upon any written advisory opinion of the Ethics Committee rendered to that member shall not be subject to any discipline by the House with respect to the matters covered by the advisory opinion, provided there was a full disclosure to the Ethics Committee of all facts necessary for the opinion.
 - (h) The Committee may function without regard to recess periods or adjournment.

640 RULE 31 - JOINT COMMITTEES.

The House of Representatives and the Senate by mutual agreement may establish a joint committee or committees. The House members of any Joint Committee shall be appointed by the Speaker, unless otherwise provided by statute or resolution.

RULE 32 - QUORUM ON COMMITTEES.

645	Four (4) members or a majority, whichever is less, of the members of any committee, subcommittee or special
646	committee shall constitute a quorum.
647	RULE 33 - COMMITTEE MEETINGS.
648	(a) During the legislative sessions, each standing committee of the House shall be assigned a regular meeting time
649	by the Speaker. This assignment shall not preclude the option of a committee Chairperson to cancel a regular or special
650	meeting or call additional meetings when necessary, provided that such special or additional meetings are not scheduled
651	during regular meeting times of standing committees. No committee meetings shall be held while the House is in session
652	without the consent of the Speaker.
653	(b) Attendance at committee meetings to which a member is appointed is mandatory. A member who cannot
654	attend a committee meeting shall notify the committee chair about the member's anticipated absence and the reason
655	therefore. The Speaker may remove a member from a committee if the member has more than 3 unexcused absences per
656	year.
657	(c) All committee meetings shall be chaired by the Chairperson, or in the Chair's absence by the Vice-chairperson,
658	if any. In the absence of the Chairperson and Vice-Chairperson, if any, the Chairperson shall designate a member of the
659	committee to chair the committee.
660	(d) So far as may be applicable, the rules of the House shall be observed in the conduct of committee meetings.
661	(e) Each member shall behave in a dignified manner at all times, and shall not do any of the following during a
662	committee hearing:
663	(1) Engage in conduct which interrupts the committee hearing.
664	(2) Interrupt any person speaking at a committee meeting except for the following reasons:
665	a. A call to order by the Chair,
666	b. A point of order by a member, or
667	c. A motion by a member to move the previous question, to adjourn, or to recess.
668	(3) Make derogatory personal comments about or to other members or witnesses or members of the public
669	approved to speak.
670	(4) Talk on a cellular phone or other electronic communication device.
671	(5) Text on an electronic communication device unless set to a non-audible setting.
672	(f) All committee meetings will be open to the public except that the committee Chairperson may call an executive
673	session at which no final action may be taken. An executive session may be called for those purposes which are listed at 29

Del. C. § 10004 or for the purpose of requesting the issuance of a subpoena pursuant to Rule 35(e). This subsection may be
waived by a majority vote of the committee.

(g) Roll call for attendance and voting may be conducted in alphabetical or any other order.

RULE 34 - DELIBERATIVE PROCESS AND PROCEDURES OF STANDING COMMITTEES.

- (a) Each bill, resolution or other legislative matter assigned to a standing committee shall pass through a prescribed deliberative process before being brought to the floor of the House, unless it is sooner petitioned out of committee. Such deliberative process shall include regularly scheduled, pre-announced meetings whereby the committee or subcommittee, after notice to the Sponsor, makes time available for each formal Sponsor to explain the legislation and answer possible questions, considers an analysis of the proposed legislation and receives testimony from the general public.
- (b) The Chair of a committee may limit testimony and discussion on a measure to that which is adequate, in the chair's discretion, to enable the committee to consider the measure on its merits. In particular, the Chair may limit the length of testimony and discussion and may exclude testimony or discussion which the Chair determines to be repetitious or irrelevant.
- (c) The Chair of a committee may limit the duration of testimony of the general public, but must announce such limitation prior to the beginning of testimony of the general public.
- (d) On the last legislative day of each week, each standing committee shall release a Committee Agenda which shall include, among other things, all matters to be considered by the committee at its next meeting, and any other announcements from the committee including the times, places and dates of future meetings.
- (e) Minutes shall be recorded for each formal standing committee meeting, and the results of any committee votes shall be included. If a measure is tabled, reasons for such action shall also be included. Committee members who dissent from any committee decision shall be permitted, in the minutes, to state such dissent and the reasons therefor.

RULE 35 - PASSAGE OF MEASURES OUT OF COMMITTEE.

- (a) Bills and resolutions shall be reported out of committee by a majority of the committee or subcommittee by signing the backer. A bill or resolution may be tabled in any committee or subcommittee by a majority vote of the full committee or subcommittee.
- (b) All bills and resolutions shall be acted upon by the appropriate committee within twelve (12) legislative days after being assigned to that committee and the House Prime Sponsor requests that the bill or resolution is acted upon. All bills and resolutions not acted upon by the appropriate committee within twelve (12) legislative days after being assigned to that committee and a request has been made by the House Prime Sponsor for the bill or resolution to be acted upon can be petitioned out of committee pursuant to Rule 25.

704	(c) The Chairperson shall return the bill or resolution to the Chief Clerk within two (2) legislative days after a bil
705	or resolution has been voted out of committee.
706	(d) Upon a majority vote of the full committee, a subpoena may be requested by the committee and presented to
707	the Speaker for consideration pursuant to Rule 11.
708	RULE 36 - COMMITTEE REPORTS.
709	Each bill and resolution reported out of committee may at the discretion of a majority of the full committee or the
710	committee Chairperson have a printed or typewritten report which includes a summary of the committee's discussion of the
711	legislation. A copy of this report shall be placed in each member's Agenda book when the legislation appears on the
712	Agenda.
713	RULE 37 - COMMITTEE RECOMMENDATIONS TO APPROPRIATIONS COMMITTEE.
714	The committee Chairperson on behalf of the committee may make budgetary recommendations to the
715	Appropriations Committee.
716	RULE 38 - COMMITTEE OF THE WHOLE.
717	The committee of the whole shall mean and include a committee of the entire membership of the House, with the
718	Speaker as Chairperson, called into session by the Speaker. So far as may be applicable, the Rules of the House shall be
719	observed in the committee of the whole.
720	VI. MOTIONS
721	RULE 39 - DEBATE AND VOTE ON MOTIONS.
722	(a) After debate or discussion, the motion shall be repeated by the Speaker before putting the question to the
723	House.
724	(b) Every motion shall be decided in a fair and impartial manner by the Speaker. The vote of a majority of the
725	members present shall prevail in the case of a motion to recess, incidental motions, subsidiary motions, or other motions
726	presenting questions of a general procedural nature. The vote of a majority of the members elected to the House shall
727	prevail in the case of privileged motions (except a motion to recess), main motions, or other motions presenting questions
728	of a substantive nature. Such voting shall prevail unless contrary to these Rules, or unless it is in conflict with the statutes
729	or provisions of the Constitution of the State of Delaware.
730	(c) The Speaker may cause or any member may call for a roll call or division in which case the members voting in
731	the affirmative shall be required to rise for the purpose of being counted by the Chief Clerk of the House.
732	(d) At the request of any member, the vote on any measure shall be by roll call vote.

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RULE 40 - PRECEDENCE OF MOTIONS.

734	(a) If a question is before the House, no motion may be received except one (1) of the following, and they have
735	precedence in the order listed:
736	(1) To adjourn sine die. This motion is not debatable.
737	(2) To adjourn. This motion is not debatable and cannot be amended nor reconsidered.
738	(3) To recess. This motion is not debatable. This motion is passed by a majority of those members present.
739	(4) Question of privilege.
740	(5) All incidental motions.
741	(6) To table.
742	(7) Motion to call the previous question. A motion to call the previous question shall not be entertained except
743	at the request of five (5) members arising for that purpose and so indicating, and shall be determined by roll call vote
744	without debate. When the previous question has been called and sustained, it shall not cut off action on amendments to
745	the main measure, and the vote shall be taken without debate first on the amendments in order and then on the main
746	measure.
747	(8) To limit debate.
748	(9) Postpone to a day certain.
749	(10) To commit to committee.
750	(11) To amend. An amendment may be offered to an amendment, but no motion may be accepted which
751	would amend an amendment to an amendment.
752	(12) To reconsider.
753	(13) To take from the table.
754	(b) No motion may be received after a vote upon the question then before the House has been called for by the
755	Speaker.
756	RULE 41 - MOTION FOR RECONSIDERATION.
757	(a) No motion for reconsideration shall be in order unless made on the same legislative day or on one (1) of the
758	three (3) next succeeding legislative days. If the original vote was taken by a recorded vote of yes and no, this motion can
759	be made only by a member who voted with the prevailing side; i.e., a reconsideration can be moved only by one who voted
760	"yes" if the motion involved was adopted or "no" if the motion was lost. If the original vote was not taken by a recorded
761	vote of yes or no, it is in order for any member to move for the reconsideration thereof.

gone out of possession of the House and been communicated to the Senate, or to the Governor, the motion to reconsider

(b) When a bill, resolution, report, amendment, order or message, upon which a vote has been taken, shall have

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764	shall be accompanied by a motion in writing, attested to by the Speaker, to request the Senate or the Governor to return the
765	same, which last motion shall be acted upon immediately and without debate, and if determined in the negative shall be a
766	final disposition of the motion to reconsider.
767	RULE 42 - MOTION TO TAKE FROM THE TABLE.
768	(a) After a measure has been laid on the table, only the following persons may move to lift such measure from the
769	table:
770	(1) In the case of a House measure, only one (1) of the Prime Sponsors of the measure or a member authorized
771	in writing by all the Prime Sponsors.
772	(2) In the case of a measure without a House Prime Sponsor, only the Floor Manager of a measure or a
773	member authorized in writing by the Floor Manager.
774	(b) A motion to take a measure from the table may only be made on the same legislative day the measure is tabled
775	(or if this motion is listed on the Agenda). The motion is not debatable.
776	RULE 43 - SUSPENSION OF RULES.
777	The suspension of any Rule requires the concurrence of at least a majority of the members elected to the House
778	This motion is debatable but does not permit discussion of the main question. It cannot be reconsidered, laid on the table
779	nor postponed indefinitely, and while it is pending no motion may be made except to adjourn. A separate suspension of the
780	Rules is necessary for each measure.
781	VII. CALENDAR AND AGENDA.
782	RULE 44 - HOUSE CALENDAR.
783	The Chief Clerk of the House shall keep a House Calendar on which shall be placed the number and title of al
784	bills and resolutions, the name of the Prime Sponsor, and the current status of each bill or resolution. Said bills and
785	resolutions shall be kept on the Calendar and final action recorded.
786	RULE 45 - AGENDA.
787	(a) The Speaker shall place items on the Agenda pursuant to Rule 10 of these Rules.
788	(b) In lifting bills from the table, the motion to lift is the Agenda item.
789	(c) Any House Bill amended by the Senate shall either be placed on the Agenda or assigned to committee, at the
790	discretion of the Speaker.
791	(d) Measures brought to the top of the Agenda for the day shall be permitted only to be:
792	(1) Deferred to day certain two (2) times only; or
793	(2) Deferred to the end of Agenda one (1) time only; or

794	(3) Laid on the table. A measure which has been on the table for six (6) legislative days shall be returned to
795	the Ready List; or
796	(4) Brought to a vote.
797	RULE 46 - CONSENT AGENDA.
798	(a) Any member of the House may propose any bill or joint resolution for inclusion on a Consent Agenda for final
799	reading. If any bill or joint resolution on a particular Consent Agenda has a super majority vote requirement then such
800	Consent Agenda will require the highest such vote requirement.
801	(b) A bill or joint resolution shall be removed from a Consent Agenda if any member objects to it being included
802	thereon. In addition, a bill or joint resolution may not be included on a Consent Agenda if at the time of reading a Consent
803	Agenda an unattached amendment to it has been proposed.
804	(c) All bills and joint resolutions on a Consent Agenda shall be read and voted upon as a single group.
805	RULE 47 - CONSENT CALENDAR.
806	(a) Any member of the House may propose any resolution for inclusion on a Consent Calendar for final reading.
807	The proposal shall be made in writing in the Office of the Chief Clerk on any day.
808	(b) A resolution shall be removed from a Consent Calendar if any member objects to its being included thereon. In
809	addition, resolutions may not be included on a Consent Calendar if at the time of reading a Consent Calendar an unattached
810	amendment to it is proposed.
811	(c) All resolutions on a Consent Calendar shall be read and voted upon as a single group.
812	RULE 48 - ANNOUNCEMENT OF AGENDA; DELIVERY OF BILLS AND RESOLUTIONS.
813	(a) The Chief Clerk shall place upon the desk of the Speaker at the beginning of each day's session all bills,
814	resolutions and motions pending before the House that day, properly arranged and classified.
815	(b) Prior to the beginning of each legislative day, the Chief Clerk shall provide to each member a printed copy by
816	number, Sponsor and/or title, of the bills, resolutions or other measures that are being placed on the Agenda for that
817	legislative day.
818	(c) All bills, concurrent resolutions, or joint resolutions originating in the House, or Senate bills or resolutions to
819	which the House has added amendments or its concurrence, shall be delivered to the Senate by the Chief Clerk of the House
820	or by the Bill Clerk of the House within the three (3) next succeeding legislative days of such House action.
821	(d) All House bills and House Joint Resolutions shall be presented to the Governor no later than fourteen (14) days
822	prior to final adjournment.
823	VIII. MISCELLANEOUS.

824	RULE 49 - OFFICES, PARKING SPACES AND SEATS.
825	Desks on the floor of the House, offices, and parking spaces shall be allocated to the members by the Speaker.
826	RULE 50 - AUTHORIZED MANUAL OF PARLIAMENTARY PROCEDURE.
827	In all cases to which they are applicable and in which they are not inconsistent with these Rules, the latest edition
828	of Mason's Manual of Legislative Procedure shall govern the House.
829	RULE 51 - CHIEF CLERK, CHIEF CLERK <i>EMERITUS</i> AND ASSISTANT CHIEF CLERK.
830	The House shall elect a Chief Clerk and an Assistant Chief Clerk who, in the absence of the Chief Clerk, shall
831	perform the Chief Clerk's duties. The Assistant Chief Clerk shall be compensated at a per diem rate to be determined by the
832	Speaker while serving as Chief Clerk.
833	The House may, whenever it deems necessary, elect a Chief Clerk Emeritus/Emerita who shall serve at the
834	pleasure of the Speaker with all rights, duties and privileges of the Chief Clerk.
835	RULE 52 - SUPERVISION OF LEGISLATIVE STAFF.
836	The legislative staff shall report to such supervisory staff as may be determined by the Speaker. The Director of
837	Operations of the House shall maintain on file job descriptions for all positions within the legislative staff.
838	RULE 53 - MEDIA.
839	(a) Credentialed members of the media shall be afforded access to the House Chamber to cover proceedings.
840	(1) The House shall provide a press table in the chamber for credentialed media to use. Seating will be on a
841	first-come, first-served basis, but priority shall be given to fully credentialed media.
842	(2) The House shall provide means for credentialed members of the media to directly access audio from the
843	Chamber's speaker system.
844	(3) For purposes of this Rule, "Credentialed" shall mean a member of the media that has been issued a
845	Legislative Hall media credential.
846	(b) Credentialed and non-credentialed members of the media shall abide by the following rules:
847	(1) All credentialed and non-credentialed members of the media (reporters, photographers and videographers)
848	should dress in business casual attire whenever they enter the House Chamber.
849	(2) All credentialed members of the media shall wear their credentials in a manner that is clearly visible.
850	(3) All credentialed and non-credentialed members of the media shall be permitted general access to the
851	House floor before and after session.
852	(4) All credentialed members of the media shall be seated during session, either at the press table or in the

gallery. Non-credentialed members of the media shall be permitted to cover proceedings from the House gallery.

854	a. No member of the media shall walk in aisles or rows of the House Chamber during session.
855	b. No member of the media shall disturb members during session.
856	c. No member of the media shall interrupt House proceedings during session or committee hearings.
857	(5) Credentialed photographers and videographers may shoot stills or video from the designated press area at
858	the front of the chamber upon permission from the Speaker or the Speaker's designee.
859	a. Tripods may be used in this area as long as they do not interfere with staff and members' movement
860	through the House Chamber.
861	b. Use of flash photography is allowed during session as long as it does not create a distraction for
862	members.
863	c. Spotlights shall not be permitted.
864	d. Credentialed photographers and videographers may receive permission from the Speaker or the
865	Speaker's designee to shoot from another part of the House Chamber.
866	(c) If given permission from the Speaker or the Speaker's designee, credentialed members of the media may
867	broadcast live video streams of House session from the designated press area at the front of the House Chamber or from the
868	gallery.
869	(1) Members of the media shall not livestream on the House floor before or after session unless given
870	permission from the Speaker's designee.
871	(d) A member of the media may have their credentials and privileges suspended in the House Chamber if they
872	violate these rules.
873	RULE 54 - REGISTRATION OF LOBBYISTS.
874	Lobbyists shall be registered by the State Public Integrity Commission pursuant to Chapter 58, Title 29 of the
875	Delaware Code. No lobbyist shall be granted privilege of the floor unless so registered.
876	RULE 55 - PRIVILEGE OF FLOOR.
877	The privilege of the floor may be granted by the Speaker upon request of any member, unless an objection is
878	sustained by a majority of members present and voting.
879	RULE 56 - EXPEDITED PROCEDURES.
880	The Speaker may designate the procedure by which certain items are to be expedited. Such rules as would interfere
881	with the introduction of and/or action on such items shall automatically be deemed suspended unless one (1) or more
882	members object to an item being determined by expedited procedures.
883	RULE 57 - PERSONS ON THE FLOOR OF THE HOUSE.

- (a) No person may be admitted to the floor of the House while the House is in session unless specifically invited by a member and with the consent of the Speaker except the following: former Governors, former members of the House, former members of the Senate (but none of the foregoing has this privileged admission without consent if the person is paid to act as a registered lobbyist as defined in Chapter 58, Title 29 of the Delaware Code), duly designated representatives of the Governor of Delaware, members of the House and the Senate and their staffs, staff members from the Division of Research, representatives of each Cabinet Department, reporters for each accredited media outlets in the State, a reasonable number of other accredited correspondents as determined by the Speaker and a reasonable number of representatives of radio and television broadcasting stations (together with necessary equipment) as determined by the Speaker.
 - (b) No one other than a member shall sit in a member's seat while the House is in session.
- (c) While the House is in session no one shall talk on a cellular phone or other electronic communication device in the House Chamber, including the balcony area and all electronic communication devices shall be set to a non-audible setting.
 - (d) The Speaker may restrict seating on the House floor at any time.

RULE 58 - NON-MEMBER INVITED SPEAKERS OR GUESTS.

- (a) A non-member speaker or guest shall be allowed to address the House of Representatives provided they are noted on the Agenda together with the name of the Representative sponsoring said speaker or guest and the time allotted for their remarks.
- (b) A speaker noted per subsection (a) of this rule shall be granted a time limit as determined by the Speaker of the House.
- (c) On the day of the scheduled address, the sponsoring member shall be recognized and shall move that the invited speaker or guest be granted privilege to address the House and shall state the allotted time granted by the Speaker of the House.
- (d) The Speaker of the House may grant an unlimited amount of time for the Governor to address the House as deemed necessary by the Speaker or the members of the House.
- (e) This rule is only applicable to appearances by non-members giving remarks unrelated to Agenda items and shall not be construed so as to limit the speaking time of witnesses to legislation.

RULE 59 - REPEAL OR AMENDMENT OF RULES.

No motion, order or resolution to repeal or amend a Rule of the House may be considered or acted upon unless it has been submitted in writing to the House at least one (1) day prior thereto, together with the written text of any proposed

913	amendment. The repeal or amendment of any Rule of the House requires the concurrence of at least a majority of the
914	members elected to the House.
915	RULE 60 - RULES TO BE PRINTED.
916	These Rules shall be printed by the Division of Research, upon adoption, in a pocket-sized edition which shall also
917	contain the following materials:
918	(a) A list of the Officers of the House;
919	(b) The membership of the Standing Committees of the House;
920	(c) The Constitutional vote requirements for passage of legislation; and
921	(d) Requirements set forth elsewhere directly relating to House action such as the fiscal note requirement.
922	RULE 61 - STATE EMAIL, MAIL, POSTAGE AND MAILING PRODUCTION OR DISTRIBUTION LIMITATIONS.
923	(a) No House member or staff member shall use state mail or email services or state-paid for postage for personal
924	use, including for campaign purposes or to promote or to conduct business for a job, position, or affiliation other than with
925	or for the House. This shall include the use of an email signature identifying the House member as such member or as a
926	Representative.
927	(b) No member or employee of the House of Representatives may use state funds, state materials or state
928	equipment for the production or distribution of fifty (50) or more pieces of substantially identical material distributed
929	during the period sixty (60) days prior to the general election day or within thirty (30) days prior to the date of a special
930	election or a primary involving that member.
931	(c) No member or employee of the House of Representatives may use state funds, state materials or state
932	equipment to produce, distribute, or send fifty (50) or more substantially identical emails distributed during the period
933	fourteen (14) days prior to the general election day or within fourteen (14) days prior to the date of a special election or a
934	primary involving that member.
935	(d) Subsection (b) and (c) of this Rule shall not apply to the following, when not done for a political election
936	campaign purpose:
937	(1) Answers to communications; or
938	(2) Actions taken pursuant to a specific law, resolution, ordinance or regulation which authorizes or directs the
939	action to be taken.
940	(e) No member may access, use, or provide to any other person for any use, including for campaign purposes
941	email addresses or a list of email addresses collected, curated, or created for legislative or House administrative nurposes

RULE 62 - DISTRIBUTION OF LITERATURE TO MEMBERS' DESKS OR MAILBOXES.

943	No person except a member or employee of the House of Representatives shall distribute or cause to be distributed
944	any pamphlets, material, or other printed literature to the members' desks or mailboxes in the House. An employee of the
945	House shall only distribute such literature if directed to do so by a member or the Chief Clerk of the House.
946	All copies of pamphlets, materials, or printed literature distributed by a member or employee of the House of
947	Representatives shall bear the name of the source of origin. Members should distribute such literature through the Office of
948	the Chief Clerk.
949	RULE 63 - FREEDOM OF INFORMATION ACT.
950	All members and employees of the House of Representatives shall adhere and comply with the requirements of
951	Delaware's Freedom of Information Act, in Chapter 100, Title 29 of the Delaware Code, as it applies to the House of
952	Representatives.
953	IX. RULES OF PROCEDURE IN AN EMERGENCY.
954	RULE 64 - DEFINITIONS.
955	As used in Section IX:
956	(1) "Chair" means a member who presides over and maintains order and decorum of a legislative committee.
957	(2) "Emergency" means an impending or existing attack, act of terrorism, disease, accident, or other natural or
958	man-made disaster under § 5, Article II and § 1, Article XVII of the Delaware Constitution.
959	(3) "Legislative committee" means 1 of the following:
960	a. A standing committee of the House of Representatives or Senate.
961	b. A joint committee of the General Assembly.
962	c. A task force or similar entity created by resolution of the General Assembly.
963	d. An entity within the legislative branch created by an act of the General Assembly.
964	(4) "Member" means an individual elected to the General Assembly, the individual's emergency interim
965	successor, and an individual appointed to an entity under paragraph (3)c. or (3)d. of this rule.
966	(5) "Presiding officer" means the Speaker of the House of Representatives, or a member who presides over
967	and maintains order and decorum of the House of Representatives.
968	(6) "Virtual meeting" means a meeting that meets the requirements under Rule 66.
969	(7) "Witness" means a non-member permitted to address a virtual meeting.
970	RULE 65 - AUTHORIZATION TO HOLD VIRTUAL MEETINGS DUE TO AN EMERGENCY.
971	(a) The House of Representatives or a legislative committee may convene and conduct a virtual meeting if the
972	President Pro Tempore of the Senate and the Speaker of the House of Representatives issue a public notice that members of

HD: NSW: DS 2141520019

973	the Senate or House of Representatives or a legislative committee are authorized to convene and conduct a virtual meeting
974	due to an emergency.
975	(b) The President Pro Tempore and the Speaker shall include in the notice a list of legislative committees
976	permitted to conduct virtual meetings under this rule.
977	(c) The notice is valid until rescinded by the President Pro Tempore and the Speaker.
978	RULE 66 - VIRTUAL MEETING REQUIREMENTS.
979	If a public notice under Rule 65 is issued, the House of Representatives or a legislative committee may conduct a
980	meeting and transact public business at which members participate through the use of any means of communication by
981	which all of the following occur:
982	(1) The identity of a member or witness is verified, and the actions of a member are authenticated, in a manner
983	satisfactory to the presiding officer or chair.
984	(2) During the meeting, all participating members or witnesses simultaneously hear or read the comments of
985	each member or witness who is recognized by the presiding officer or chair.
986	(3) A document that is used during the meeting by a member or witness and that is accepted by the presiding
987	officer or chair is immediately transmitted to each member or witness participating in the meeting.
988	(4) Except as provided under Rule 67, the public is able to do the following:
989	a. Contemporaneously access materials presented at the meeting.
990	b. Monitor the proceedings.
991	c. For a meeting of a legislative committee under this rule, provide public comment, if the committee is
992	required to accept, or provides an opportunity for, public comment.
993	d. Review a recording of the meeting within a reasonable time after the meeting concludes.
994	RULE 67 - EXCEPTIONS TO VIRTUAL MEETING REQUIREMENTS.
995	(a) Rule 66(4) does not apply if, under § 11, Article II of the Delaware Constitution, "the business is such as ought
996	to be kept secret".
997	(b) A technological failure that prevents, or a technological limitation that limits, public access otherwise required
998	under Rule 66(4) of this Concurrent Resolution does not invalidate a virtual meeting or an action taken at a virtual meeting.
999	RULE 68 - LEGAL EFFECT OF VIRTUAL MEETING.
1000	A virtual meeting complies with § 5, Article II of the Delaware Constitution and, thus, all actions taken during a

virtual meeting have the same legal effect as if the members were physically present at the seat of government.

1002	RULE 69 - QUORUM REQUIREMENTS; VOTING REQUIREMENTS; PROCEDURES FOR PARTICIPATING AND
1003	VOTING AT A VIRTUAL MEETING.
1004	(a) For the purposes of determining quorum for a meeting of the House of Representatives or a legislative
1005	committee, a member participating in a virtual meeting is considered present as if the member were physically present a
1006	the meeting.
1007	(b) For the purposes of voting during a meeting of the House of Representatives or a legislative committee, a
1008	member participating in a virtual meeting is able to vote as if the member were physically present at the meeting.
1009	(c) Notwithstanding a rule of the House of Representatives to the contrary, the following procedures apply:
1010	(1) Members participating in a virtual meeting should join the meeting at least 30 minutes before the
1011	scheduled start time of the meeting. The presiding officer or chair, or their designee, shall make reasonable efforts to
1012	contact a member who has not joined the meeting 30 minutes before the scheduled start time to determine if the
1013	member is having technical difficulties joining the meeting and shall work with the member to provide a solution to
1014	enable the member to join the meeting. If a member is unable to join the meeting the presiding officer or chair shall
1015	announce the reason to other members, if known.
1016	(2) The presiding officer or chair shall cause members or witnesses participating in a virtual meeting to be
1017	muted on entry into the meeting.
1018	(3) To be recognized to speak by the presiding officer or chair, a member or witness shall use a technological
1019	function that enables the member or witness to be recognized. If a technological failure occurs, the presiding officer or
1020	chair may adopt an alternative method for members or witnesses to be recognized.
1021	a. The presiding officer or chair shall cause the member or witness recognized to speak to be unmuted.
1022	b. On being recognized to speak, the recognized member or witness shall state their name each time
1023	before addressing the virtual meeting.
1024	(4) Votes must be taken by roll call.
1025	RULE 70 - NOTICE REQUIREMENTS FOR A VIRTUAL MEETING.
1026	(a) A virtual meeting must be preceded by the same or substantially equivalent public notice as would be required
1027	if the meeting were to be held at a physical location.
1028	(b) The notice must include information on how the public can monitor a meeting of the House of Representatives
1029	or a legislative committee or participate in a meeting of a legislative committee that is required to accept, or provides ar
1030	opportunity for public comment

RULE 71 - INTERPRETATIONS OF RULE OF HOUSE OF REPRESENTATIVES OR LEGISLATIVE COMMITTEE.

1032	(a) The presiding officer or chair presiding over a virtual meeting shall interpret and apply all rules of the House of
1033	Representatives or the legislative committee that presume or require the physical presence or act of members or witnesses
1034	in such a manner to accomplish the same purposes for which the rules were adopted.
1035	(b) For purposes of affixing signatures required under rules of the House of Representatives, a member may, in
1036	lieu of a wet signature, authorize, in writing or electronically, the Chief Clerk of the House of Representatives, as
1037	appropriate, to affix the member's signature.
1038	RULE 72 - CONVENING OF THE GENERAL ASSEMBLY AND LIMITATIONS ON LENGTH OF LEGISLATIVE
1039	SESSIONS.
1040	Notwithstanding § 1711(a), (b), and (d) of Title 29 of the Delaware Code, the following apply:
1041	(1) The method for convening the General Assembly is as provided under § 4, Article II and § 16, Article III
1042	of the Delaware Constitution and the rules of the House of Representatives adopted under § 9, Article II of the
1043	Delaware Constitution.
1044	(2) The limitations on the length of legislative session are as provided under § 4, Article II of the Delaware
1045	Constitution.

SYNOPSIS

This resolution creates the Temporary Rules of the House of Representatives.

Page 36 of 36