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DELAWARE STATE SENATE  
151st GENERAL ASSEMBLY

SENATE SUBSTITUTE NO. 1  
FOR  
SENATE BILL NO. 82

AN ACT TO AMEND TITLE 14 OF THE DELAWARE CODE RELATING TO PUBLIC SCHOOL REGISTRATION.

1           WHEREAS, currently there are 29 school districts and charter schools that provide kindergarten services, there are  
2 42 school districts and charter schools that accept students in grades kindergarten through 12, and many school districts and  
3 charter schools provide preschool services; each with its own registration process, and most of which use paper forms  
4 requiring in-person completion; and

5           WHEREAS, the initial registration process is burdensome and confusing for families registering their child for the  
6 first time in Delaware and data do not transfer when children change schools; and

7           WHEREAS, the process is burdensome for school districts and charter schools to handle paperwork and manual  
8 entry; and

9           WHEREAS, creating early registration will help children be prepared to start school on the first day, by ensuring  
10 they have all the necessary forms completed; and

11           WHEREAS, early registration will enable additional months of engagement and preparation with families,  
12 including opportunities to conduct outreach well in advance of the school year and targeted outreach to those who are not  
13 yet registered or engaged; and

14           WHEREAS, early registration helps families take advantage of choice slots, which often close by the first week in  
15 January; and

16           WHEREAS, approximately 1 in 3 Delaware public school students exercise school choice, electing to attend other  
17 schools within their district of residence, or choice-out of their district to another public school; and

18           WHEREAS, 3 out of 4 Delaware parents or caregivers, before the COVID-19 pandemic, describe the kindergarten  
19 registration process as “hard” or “extremely hard”, and almost all Spanish speaking parents (98%) said the registration  
20 process was “hard” or “extremely hard”; and

21 WHEREAS, families may live in one school district and move before the start of the school year, or choice into  
22 another school district or a charter school and must fill out duplicate paperwork; and

23 WHEREAS, a 2020 report from Tech Impact found that creating a uniform registration system would be beneficial  
24 to school districts to modernize and meet the needs of families; and

25 WHEREAS, school districts and charter schools should control the local implementation of welcoming families  
26 and students into their schools, continuing to hold their own open houses, school readiness events, and implementing  
27 screening through locally determined strategies; and

28 WHEREAS, the State currently operates a common data system and school choice portal; and

29 WHEREAS, the State currently requires school districts and charter schools to collect some common information.

30 NOW, THEREFORE:

31 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

32 Section 1. Amend Part I, Title 14 of the Delaware Code by making deletions as shown by strike through and  
33 insertions as shown by underline as follows:

34 Chapter 4A. Uniform Public School Registration Process.

35 § 401A. Definitions.

36 For purposes of this chapter:

37 (1) “Charter school” means a public school established under Chapter 5 of this title.

38 (2) “Department” means the Department of Education.

39 (3) “Parent” means a natural parent, an adoptive parent, any person legally charged with the care or custody of  
40 a student under 18 years of age, or any person who has assumed responsibility for the care of a student under 18 years  
41 of age including any person acting as a caregiver pursuant to the provisions of § 202(f) of this title.

42 (4) “Public school” means a school district or charter school.

43 (5) “Receiving local education agency” means as defined under § 402 of this title.

44 (6) “School district” means a clearly defined geographic subdivision of the State organized for the purpose of  
45 administering public education in that area and includes a district specifically created to administer a system of  
46 vocational or technical education.

47 § 402A. Establishment of a uniform public school registration process.

48 (a) The Department shall establish a uniform public school registration process to be used by a parent to register a  
49 child for school in the public school system for the first time. The process must meet the requirements under §§ 403A and  
50 404A of this title.

51 (b) Beginning the 2023 through 2024 school year, all public schools shall use the uniform public school  
52 registration process and shall enable registration access to that year, and each subsequent school year, before the application  
53 period for the school district enrollment choice program under § 403 of this title begins.

54 (c) The Department shall seek feedback from public schools and parents to guide ongoing improvements to the  
55 uniform public school registration process.

56 § 403A. Uniform public school registration process and information collection requirements.

57 (a) The uniform public school registration process established under § 402A of this title must meet both of the  
58 following:

59 (1) Be available through the Internet and in paper form.

60 (2) Be available in English and Spanish.

61 (b) The uniform public school registration process established under § 402A of this title may be made available in  
62 languages in addition to English and Spanish.

63 (c) The uniform public school registration process established under § 402A of this title must include all of the  
64 documents required to be completed by a parent who is registering a child for public school for the first time and must  
65 permit a public school to require additional information or documents.

66 (d) If a child is entering pre-kindergarten or kindergarten, the uniform public school registration process  
67 established under § 402A of this title must collect information related to the types of early learning experiences the child  
68 has had before entering pre-kindergarten or kindergarten, including the duration and time attended for each experience.

69 (e) A public school must be certified by the Department as completing the training provided under § 405A(1) of  
70 this title before providing paper forms as part of the uniform public school registration process.

71 (f) The Department shall provide to each public school information about the uniform public school registration  
72 process that the public school must post on the public school's website and include in other publications produced by the  
73 public school.

74 (g) After a parent has completed the registration process, the public school shall provide the parent with all of the  
75 following information, as applicable:

76 (1) The public school in which the parent's child is enrolled.

77 (2) The specific school to which the parent's child is assigned based on the child's place of residence.

78 (3) Information about the school choice process under Chapter 4 of this title, including that the school choice  
79 process is a process separate from the uniform public school registration process.

80 § 404A. Internet-based uniform public school registration process requirements.

81           (a) The Internet-based uniform public school registration process established under § 403A of this title must do all  
82 of the following:

83           (1) Require a parent to do the following:

84           a. Complete the online registration process.

85           b. Provide proof of immunizations.

86           c. For a registration of a child in prekindergarten or kindergarten, provide a completed common statewide  
87 physical exam form that includes all up-to-date American Academy of Pediatrics Bright Futures Schedule of  
88 Periodicity screening and preventative recommended measures.

89           d. Provide a birth certificate.

90           e. Provide proof of residency documents.

91           f. For registration of a child in prekindergarten or kindergarten, provide a completed statewide, approved  
92 developmental screening that includes social and emotional components and is less than 12 months old at the time  
93 of submission or complete the developmental screening as part of the registration process.

94           (2) Record the date a parent registers a child for the first time.

95           (3) Report the number of children registered during a given month.

96           (4) Within 48 hours of a request to transfer information, enable information provided by a parent to be  
97 transferred, with parental approval and on verification of contact and residency information, to another public school  
98 when a child's school district of residence changes or a parent applies to enroll the parent's child in a receiving local  
99 education agency under Chapter 4 of this title.

100           (5) Permit any relevant personal document, including a birth certificate, required by a public school to be  
101 uploaded using the Internet-based uniform public school registration process.

102           (b) A public school shall provide computer access so that a parent may use the Internet-based uniform public  
103 school registration process to register a child for school in the public school system for the first time.

104           § 405A. Department duties.

105           The Department shall:

106           (1) Provide training on the uniform public school registration process established under this chapter to public  
107 school employees who are assigned to assist parents with the uniform public school registration process, including  
108 specific training related to the paper-based, in-person registration process.

109           (2) Issue guidelines for privacy of information submitted as part of the uniform public school registration  
110 process.

111           § 406A. Regulatory authority.

112           The Secretary of the Department may promulgate regulations necessary to implement this chapter.

113           Section 2. Amend § 403, Title 14 of the Delaware Code by making deletions as shown by strike through and  
114 insertions as shown by underline as follows:

115           § 403. Pupil application; withdrawal.

116           (a)(1) Any parent of a school age child may apply to enroll that parent's own child in a school or program in a  
117 receiving local education agency by submitting a written application, on a standard form provided by the Department of  
118 Education, to the Department of Education or to the receiving local education agency and to the district of residence on or  
119 after the first Monday in November and on or before the second Wednesday in January for enrollment during the following  
120 school year, except that a parent may apply to a receiving local education agency until the first day of the school year for  
121 enrollment in a kindergarten program during that school year.

122           (2)a. To be eligible to apply to a school or program in a receiving local education agency under paragraph  
123 (a)(1) of this section, a child must first be registered in the child's assigned public school within the district that the  
124 child would normally be enrolled based on the child's place of residence.

125           b. The registration required under paragraph (a)(2)a. of this section must be through the uniform  
126 registration process under Chapter 4A of this title, whether through Internet-based or in person registration.

127           c. During the registration process under paragraph (a)(2)a. of this section, there must not be unnecessary  
128 barriers or burdens to accessing school choice opportunities.

129           (3) The Department of Education shall distribute applications to the appropriate receiving local education  
130 agency no later than 10 working days after the application deadlines set forth in this subsection.

131           (4) Receiving districts may require the submission of information beyond that contained in the standard form  
132 provided that it requires the submission of the same information by the parents of children residing in the attendance  
133 zone for the school.

134           (5) Notwithstanding the requirements of this subsection, charter schools, vocational-technical school districts,  
135 and magnet schools may accept applications submitted after the second Wednesday in January to fill remaining  
136 availability.

137           Section 3. Report on enabling data provided through the Internet-based uniform public school registration process  
138 to be shared with and integrated into other databases.

139           (a) The Department of Education shall report on the feasibility of connecting the Internet-based uniform public  
140 school registration process with the following:

- 141 (1) The Department’s school choice website.
- 142 (2) The State’s system for immunizations.
- 143 (3) The State’s system for birth certificates.
- 144 (4) Any other Internet-based system that is used to collect student data by the State; the Department; a
- 145 licensed child care provider, including Head Start; or a public school serving preschool through age 21.
- 146 (b) The Department of Education shall provide the report required under subsection (a) of this Section no later
- 147 than March 14, 2022, to all of the following:
- 148 (1) The Governor.
- 149 (2) The President Pro Tempore of the Senate.
- 150 (3) The Speaker of the House of Representatives.
- 151 (4) The Chairs of the Senate and House Education Committees.
- 152 (5) The Controller General.
- 153 (6) The Director and Legislative Librarian of the Division of Research of Legislative Council.

#### SYNOPSIS

This Act is a substitute for Senate Bill No. 82. Like Senate Bill 82, this Substitute does all of the following:

(1) Codifies the Department of Education’s (“Department”) current efforts to establish a uniform public school registration process and requires that, beginning with the 2023 through 2024 school year, all public schools shall use the uniform public school registration process. This registration process will simplify the process for families, enable public schools to engage with families and plan in advance of the school year, and integrate data systems to eliminate duplication of effort.

(2) Requires the uniform public school registration process to be Internet-based and in paper form and in English and Spanish and may be in other languages. This Act also requires that certain information must be provided in the process and that the Internet-based uniform public school registration process must include certain features.

(3) Requires the Department to provide training to certain school district and charter school employees regarding the uniform public school registration process and issue guidelines for privacy of information submitted as part of the registration process.

(4) Requires the Department to report to the Governor and General Assembly, no later than March 14, 2022, on the Department’s ability to connect the Internet-based uniform public school registration process to other Internet-based systems that are used to collect student data by the State; the Department; a licensed child care provider, including Head Start; or a public school serving preschool through age 21.

This Substitute differs from Senate Bill No. 82 by doing all of the following:

(1) Clarifying that a student must be registered in the student’s school district of residence before being eligible for the school choice process.

(2) Requiring a public school be certified as completing training from the Department on the uniform public school registration process before providing paper forms as part of the in-person registration process.

(3) Requiring the Department to provide uniform information about the uniform public school registration process to public schools and requiring the public schools to post the information on the school’s website and in other publications.

(4) Requiring a public school to provide a parent with certain information after the parent completes the registration process, including the public school and school in which the child is enrolled.

Author: Senator Lockman