



SPONSOR: Sen. Gay & Rep. K. Williams  
Sens. Ennis, Sokola; Rep. Morrison

DELAWARE STATE SENATE  
151st GENERAL ASSEMBLY

SENATE BILL NO. 169

AN ACT TO AMEND TITLE 14 OF THE DELAWARE CODE RELATING TO THE DELAWARE CHILD CARE ACT.  
BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

1 Section 1. Amend § 3002A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
2 insertions as shown by underline as follows:

3 § 3002A. Definitions.

4 For the purpose of this chapter:

5 (1)a. “Child care” means ~~and includes: a. Any person, association, agency or organization which: an~~  
6 individual or entity that meets all of the following:

7 1. Has in custody or control 1 child or more under the age of 18 years, unattended by parent or  
8 guardian, for the purpose of providing ~~such child or children with care, education, protection, supervision or~~  
9 guidance; supervision, or guidance.

10 2. Is compensated for ~~their services; the individual’s or entity’s services.~~

11 3. ~~Advertises or holds himself, herself or itself out as conducting such child care; Holds the~~  
12 individual’s or entity’s self out as conducting child care.

13 b. ~~The provision of, or arranging for, the placement of children in foster care homes, adoptive homes or~~  
14 supervised independent living arrangements pursuant to the provisions of Title 31; and

15 e.b. “Child care” includes all of the following:

16 1. Family child care ~~homes; homes.~~

17 2. ~~large~~ Large family child care ~~homes; homes.~~

18 3. ~~day care centers; Child care centers, including early education programs for children below the~~  
19 grade of kindergarten that are operated by public or private schools.

20 4. ~~child placing agencies; Child placing agencies.~~

21 5. ~~residential~~ Residential child care ~~facilities facilities.~~

22 6. ~~and day treatment programs as currently defined by regulation. Day treatment programs.~~

23 7. Day-care centers operating part- or full-day are subject to licensure. Child care programs operating  
24 part-day or full-day.

25 c. Homes “Child care” does not include individual foster or adoptive homes in which children have been  
26 placed by any a State-licensed child placing agency properly licensed to place children in this State shall not be  
27 regarded as “child-care.” agency.

28 (2) “Entity” means an estate, business or nonprofit entity, public corporation, government or governmental  
29 subdivision, agency, or instrumentality, or other legal entity.

30 (2)(3) “Office of Child Care Licensing” (or “OCCL”) “OCCL” means the Office of Child Care Licensing  
31 within the Department of Education.

32 Section 2. Amend § 3003A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
33 insertions as shown by underline as follows:

34 § 3003A. Powers of the Office of Child Care Licensing with respect to child care.Office of Child Care Licensing;  
35 powers.

36 (a)(1)Any person or association conducting child care and all institutions, agencies, and associations or  
37 organizations receiving and placing or caring for dependent, neglected or delinquent minors, including organizations  
38 providing care of children whether dependent or otherwise, in lieu of the care and supervision ordinarily provided by  
39 parents in their own homes for periods of less than 24 hours a day, must accord the Office of Child Care Licensing or its  
40 authorized agents right of entrance, privilege of inspection, and access to its accounts and reports. The Office of Child Care  
41 Licensing is established within the Department of Education to do all of the following:

42 a. Promulgate and enforce regulations for child care.

43 b. License child care facilities.

44 c. Develop and implement policies and procedures for ensuring compliance with child care regulations.

45 (2) An individual or entity shall provide OCCL or OCCL’s authorized agents right of entrance, privilege of  
46 inspection, and access to the individual’s or entity’s accounts and reports.

47 (b) A person or association conducting child care and all institutions, agencies, associations, or organizations  
48 receiving and placing or caring for dependent, neglected, or delinquent minors shall make reports at such time as is required  
49 by the Office of Child Care Licensing as to conditions of such child care, the manner and way in which children are taken  
50 care of, former addresses, and such other information as will show the social status of the child, how and to whom  
51 dismissed, the extent and source of its income, the cost of maintenance, and such other reasonable information as will

52 enable the Office of Child Care Licensing to promote the general welfare of the children and to work out a general program  
53 for their care and protection. ~~[Repealed.]~~

54 (c) ~~The Office of Child Care Licensing may prescribe,~~ OCCL may prescribe and enforce, by regulation or  
55 otherwise, any reasonable standards for the conduct of ~~such child care facilities, institutions, agencies, associations, or~~  
56 ~~organizations and may license such of these as conform to such standards.~~ facilities and shall license child care facilities  
57 that conform to the standards. Regulations promulgated under this chapter must include all of the following:

- 58 (1) Any application form required to apply for licensure under this chapter.
- 59 (2) ~~All of the~~ The specific requirements to obtain, retain, or renew a license under this chapter.
- 60 (3) Due process provisions that provide all of the following:
- 61 a. That notice is required when a deficiency is alleged.
- 62 b. The informal and formal procedures to contest an alleged deficiency.

63 Section 3. Amend § 3004A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
64 insertions as shown by underline as follows:

65 § 3004A. Child care licenses; investigation; requirements; notice; hearings and appeals.

66 (a) ~~No person may conduct child care, nor may any institution, agency, association, or organization conduct child~~  
67 ~~care, unless first having obtained a license from the Office of Child Care Licensing. Such license shall expire 1 year from~~  
68 ~~the date it is issued unless renewed. An individual or entity may not engage in child care unless the individual or entity first~~  
69 obtains a license from OCCL. Unless renewed, a license expires 1 year from the date the license is issued.

70 (b) ~~In the case of a person conducting child care, no license shall be issued to such person until the Office of Child~~  
71 ~~Care Licensing~~ OCCL may not issue a license to an individual until OCCL has made a thorough investigation and has  
72 determined all of the following, in accordance with reasonable standards:

- 73 (1) The good character and intention of the ~~applicant or applicants;~~ individual
- 74 (2) That the individual home or facility meets the physical, social, moral, mental, and educational needs of the  
75 average ~~child;~~ child.
- 76 (3) Whether ~~the rules and requirements of the Office of Child Care Licensing~~ OCCL regulations are properly  
77 ~~met; and~~ met.
- 78 (4) That the required criminal background checks are completed and approved.

79 (c) ~~In the case of an institution, agency, association, or organization, no license shall be issued until the Office of~~  
80 ~~Child Care Licensing~~ OCCL may not issue a license to an entity until OCCL has made a thorough investigation and has  
81 made a favorable determination of: determined all of the following, in accordance with reasonable standards:

82 (1) The good character and intention of the ~~applicant or applicants;~~ entity.  
83 (2) ~~The present and prospective need of the service rendered;~~ [Repealed.]  
84 (3) The employment of capable, ~~trained~~ trained, and experienced ~~workers;~~ workers.  
85 (4) Sufficient financial backing to ensure effective ~~work;~~ work.  
86 (5) ~~The probability of the service being continued for a reasonable period of time;~~ [Repealed.]  
87 (6) ~~Whether the methods used and disposition made of the children served will be to their best interests and~~  
88 ~~that of society;~~ [Repealed.]  
89 (7) ~~Whether the rules and requirements of the Office of Child Care Licensing~~ OCCL regulations are properly  
90 ~~met; and~~ met.  
91 (8) That the required criminal background checks are completed and approved.  
92 (d)(1) This section ~~shall not apply to any institution, agency, association, or organization~~ applies to an entity under  
93 state ownership and ~~control;~~ control that operates an early education program. Only the early education program must be  
94 licensed and meet OCCL requirements.  
95 (2) ~~nor shall it~~ This section does not apply to any a maternity ward of a general hospital.  
96 (e) Before ~~any~~ a license issued under this chapter is revoked or a license application is denied, notice ~~shall~~ must be  
97 given in writing to the ~~holder of the license~~ individual or entity who is licensed or applying for a license setting forth the  
98 particular reasons for ~~such~~ the action.  
99 (1)a. ~~Such revocation or license application denial shall become~~ Except as provided under paragraph (e)(1)b.  
100 of this section, a license revocation or license application denial becomes effective 30 business days after the date of  
101 the receipt by certified mail, regular U.S. mail, or personal ~~service of the notice;~~ delivery of the notice.  
102 b. ~~unless the applicant or licensee~~ If, within 10 business days from the date of the receipt of ~~such~~ notice  
103 the notice under paragraph (e)(1)a. of this section, the individual or entity gives written notice to ~~the Office of~~  
104 ~~Child Care Licensing~~ OCCL requesting a ~~hearing;~~ in which case hearing, the proposed action ~~shall be deemed to~~  
105 ~~be~~ is suspended.  
106 (2) If a hearing has been requested, the ~~applicant or licensee shall~~ individual or entity must be given an  
107 opportunity for a prompt and fair hearing before a hearing officer designated by the Department of Education ~~in~~  
108 ~~accordance with~~ under § 10125 of Title 29.  
109 (3) At any ~~time during, or prior to~~ time, during or before the hearing, ~~the Office of Child Care Licensing~~  
110 OCCL may rescind ~~any notice upon~~ a notice on being satisfied that the reasons for a revocation or license application  
111 denial have been or will be removed.

112 (f) ~~The procedure governing hearings authorized by this section shall be in accordance with § 10125 of Title 29~~  
113 ~~and regulations promulgated by the Department of Education. [Repealed.]~~

114 (g) A full and complete record ~~shall~~ must be kept of all proceedings, and all testimony ~~shall~~ must be reported but  
115 need not be transcribed unless the decision is appealed ~~pursuant to~~ under this section. A copy ~~or copies~~ of the transcript  
116 may be obtained by a party ~~upon~~ on payment of the cost of preparing the transcript. Witnesses may be subpoenaed by either  
117 party.

118 (h) Within 10 business days of ~~the date of the~~ a revocation or license application denial hearing, or within 5  
119 business days of ~~the date of~~ a suspension hearing, the hearing officer ~~will~~ shall issue recommendations to the Secretary of  
120 the Department of Education, with a copy to each party, ~~which shall include:~~ party. The hearing officer's recommendations  
121 must include all of the following:

122 (1) A brief summary of the evidence and recommended findings of fact based ~~upon the evidence;~~ on the  
123 evidence.

124 (2) Recommended conclusions of ~~law;~~ and law.

125 (3) Recommended decision.

126 (i) The Secretary of the Department of Education shall accept, deny, or accept in part, ~~and/or~~ and deny in part the  
127 recommendations of the hearing officer in the case and issue a final decision within 10 business days of the date of ~~mailing~~  
128 ~~of the recommendations.~~

129 (j) A copy of the Department's decision ~~of the Department~~ setting forth the finding of facts and the particular  
130 reasons for the decision ~~shall~~ must be sent by certified mail, regular U.S. mail, or ~~served personally upon the applicant or~~  
131 ~~licensee.~~ delivered to the individual or entity. The decision ~~shall become~~ becomes final 10 business days after it is ~~so~~  
132 mailed or served. ~~The applicant or licensee shall have 30 business days in which to appeal the decision to the Superior~~  
133 ~~Court as provided in this section. The final decision of the Secretary will not be stayed pending appeal unless the Court so~~  
134 ~~determines pursuant to § 10144 of Title 29.~~ delivered.

135 (k) ~~Any applicant or licensee who is~~ If an individual or entity is dissatisfied with the decision of the Department as  
136 a result of the hearing ~~provided in~~ under this section, the individual or entity may, within 30 business days after the mailing  
137 or ~~service~~ delivery of the notice of decision ~~as provided in said section;~~ decision, file a notice of appeal to the Superior  
138 Court in the office of the Prothonotary of the Superior Court of the county in which the child care facility is located or to be  
139 located and serve a copy of ~~said~~ the notice of appeal ~~upon~~ on the Department. The Department shall promptly certify and  
140 file with the Court a copy of the record and decision, including the transcript of the hearings on which the decision is based.

141 Proceedings thereafter shall be governed by the Rules of the Superior Court of the State. This review shall be in accordance  
142 with the provisions of § 10142 of Title 29. The Rules of the Superior Court and § 10142 of Title 29 govern the appeal.

143 (l) *Emergency suspension order.* — If the health, safety, or well-being of children in care of a licensee an  
144 individual or entity is in serious or imminent danger, ~~the Office of Child Care Licensing~~ OCCL may immediately suspend  
145 the license on a temporary basis without notice.

146 (1) ~~Such~~ The emergency suspension may be verbal or written, and the licensee individual or entity shall cease  
147 all operation as stated in the emergency suspension order.

148 (2) Any verbal suspension order ~~shall~~ must be followed by a written emergency suspension order within ~~3~~  
149 ~~business days.~~ 1 business day.

150 (3) The order ~~shall be~~ is temporary and must state the ~~reason(s)~~ reason for the suspension.

151 (4) Within 10 business days of the issuance of the suspension order, the licensee individual or entity may give  
152 written notice to ~~the Office of Child Care Licensing~~ OCCL requesting a hearing. This hearing will must be scheduled  
153 within 10 business days of the receipt of the request.

154 (5) If ~~no~~ a hearing is not requested as ~~provided above,~~ under paragraph (l)(4) of this section, the temporary  
155 order becomes a final order.

156 (6) At any ~~time during, or prior to time,~~ during or before the hearing, ~~the Office of Child Care Licensing~~  
157 OCCL may reinstate the individual's or entity's license ~~upon~~ on being satisfied that the reasons for the emergency  
158 suspension order have been removed.

159 Section 4 Amend § 3005A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
160 insertions as shown by underline as follows:

161 § 3005A. Penalties for violations.

162 (a) ~~The Office of Child Care Licensing~~OCCL may impose civil penalties not to exceed ~~\$100~~\$1,000 for each  
163 violation of § 3004A of this title.

164 (b) ~~The Office of Child Care Licensing~~OCCL may proceed for the collection of the ~~money~~monetary civil penalty  
165 not otherwise paid through an action brought by ~~the Office of Child Care Licensing~~OCCL in any court of competent  
166 jurisdiction.

167 (c) ~~Anyone who violates a provision of~~An individual or entity that violates this chapter may be fined not more than  
168 ~~\$100~~\$1,000 or imprisoned not more than ~~3-6~~ 6 months, or both.

169 Section 5. Amend § 3006A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
170 insertions as shown by underline as follows:

171 § 3006A. Provider Advisory Board; appointments; composition; terms; vacancies.

172 (a) There is hereby established within the Office of Child Care Licensing, OCCL, a Provider Advisory  
173 ~~Board~~ Board (“Board”).

174 (b)(1) The Board shall consist of 7 members, who are residents of this State and are appointed by the Governor.  
175 The following ~~shall be~~ are members of the Board:

176 (1)a. One provider from a family child care home ~~from each of~~ located in New Castle County, Kent  
177 County, and Sussex ~~County~~; County.

178 (2)b. One ~~director/owner~~ administrator or owner of a private ~~day child~~ care center ~~from each of~~ located in  
179 New Castle County, Kent County, and Sussex ~~County~~; and County.

180 (3)c. One provider from a family or large family child care home or 1 ~~director/owner~~ administrator or  
181 owner of a private ~~day child~~ care center ~~from located in the~~ City of Wilmington.

182 (2) ~~Furthermore, at~~ At least 1 of the members of the Board appointed pursuant to this subsection (b) shall  
183 ~~also~~ under paragraph (b)(1) of this section must be from a Boys and Girls Club or YMCA child care facility within this  
184 State. For purposes of this subsection, a ~~day care center at a Boys and Girls Club shall be considered~~ or YMCA child  
185 care facility is a private day child care center. ~~facility.~~

186 (c) The term of a Board member appointed by the Governor ~~shall be 3 years and shall terminate upon the~~  
187 ~~Governor’s appointment of a new member to the Board is 3 years.~~ A Board member shall continue to serve until ~~his or~~  
188 ~~her~~ the member’s successor is duly ~~appointed~~ appointed, but a holdover under this ~~provision~~ subsection does not affect the  
189 expiration date of a succeeding term.

190 (d) In case of a vacancy on the Board before the expiration of a Board member’s term, ~~a successor shall be~~  
191 ~~appointed by the Governor~~ shall appoint a successor within 30 days of the vacancy for the remainder of the unexpired term.

192 (e) The Board shall elect 1 of ~~its~~ the Board’s members as Chair to serve for a 1-year ~~term and who shall be~~ term.  
193 The member who is elected Chair is eligible for reelection.

194 (f) The Board shall meet at the call of the Chair but no fewer than 4 times a year.

195 Section 6. Amend § 3007A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
196 insertions as shown by underline as follows:

197 § 3007A. Provider Advisory Board; powers and duties.

198 The Board has the following powers and duties:

199 (1) Advise and consult with OCCL regarding the development, adoption, promulgation, and ~~any~~ amendment  
200 ~~to~~ of the rules, regulations, and policies ~~that are~~ required to carry out this chapter with respect to early care and  
201 education, family and large family child care homes, and school-age centers.

202 (2) Encourage OCCL to communicate with ~~persons~~ individuals and entities licensed under this chapter and to  
203 facilitate ~~such~~ the communication.

204 (3) Encourage OCCL to enforce this chapter in a manner that recognizes that most child care providers are  
205 private businesses that need stable and reasonable regulations.

206 Section 7. Amend § 3008A, Title 14 of the Delaware Code by making deletions as shown by strike through and  
207 insertions as shown by underline as follows:

208 § 3008A. Transfers and continuity.

209 (a) ~~All investigations, petitions, hearings and legal proceedings pending before or instituted by the Office of Child~~  
210 ~~Care Licensing within the Department of Services for Children, Youth and Their Families and not concluded prior to July~~  
211 ~~1, 2020, shall continue unabated and remain in full force and effect, notwithstanding the passage of this chapter and, where~~  
212 ~~necessary, may be completed before, by, or in the name of the Department of Services for Children, Youth and Their~~  
213 ~~Families. All orders, enforcement actions, agreements of understanding, rules, and regulations made by the Office of Child~~  
214 ~~Care Licensing within the Department of Services for Children, Youth and Their Families and which are in effect on July 1,~~  
215 ~~2020, shall remain in full force and effect until revoked or modified in accordance with the law by the Department of~~  
216 ~~Education. All~~ Notwithstanding this chapter, all contracts and obligations of the Department of Services for Children,  
217 Youth and Their Families made or undertaken in the performance of a function transferred to the Department of Education  
218 by this chapter and being in force on July 1, 2020, ~~shall, notwithstanding this chapter,~~ remain in full force and effect and  
219 must be performed by the Department of Education until and unless the Department of Education takes formal action to  
220 modify any such contracts or obligations.

221 (b) Employees of ~~the Office of Childcare Licensing~~ OCCL within the Department of Services for Children, Youth  
222 and Their Families whose functions are consistent with and have been transferred to the Department of Education by this  
223 chapter ~~shall continue and be~~ are deemed to be the employees of the Department of Education on July 1, 2020, and, where  
224 applicable, with all the benefits accrued as merit employees as of July 1, 2020.

225 Section 8. This Act takes effect on January 1, 2023.

#### SYNOPSIS

In 2019, the Office of Child Care Licensing (“OCCL”) was transferred from the Department of Services for Children, Youth, and Their Families to the Department of Education. This Act makes changes to improve OCCL’s implementation and enforcement of the Child Care Act, Chapter 30A of Title 14 of the Delaware Code.



Additionally, this Act does the following:

- (1) Updates and expands the definition of child care to include early education programs for children below the grade of kindergarten that are operated by public or private schools.
- (2) Increases penalties for violations of the Child Care Act.

This Act also makes technical corrections to conform existing law to the standards of the Delaware Legislative Drafting Manual.

Author: Senator Gay