151st GENERAL ASSEMBLY
FISCAL NOTE

BILL:	**SENATE BILL NO. 249**
SPONSOR:	**Senator Brown**
DESCRIPTION:	**AN ACT TO AMEND TITLE 29 OF THE DELAWARE CODE RELATING TO THE OFFICE OF NEW DELAWAREANS.**

Assumptions:

1. This Act is effective upon signature of the Governor.
2. This Act establishes the "Office of New Delawareans" within the Department of State.
3. The Office of New Delawareans ("Office") is tasked with various responsibilities including:
    a. Respond to inquiries about immigration issues in the State.
    b. Serve as an information clearinghouse for immigration-related policy issues.
    c. Analyze economic, demographic and other trends impacting immigrants.
    d. Convene various stakeholders in business, government, immigrant-serving organizations and academia on subjects related to immigrants and immigration.
    e. Disseminate information to various stakeholders.
    f. Communicate with federal and international stakeholders to support the resettlement process for refugees.
    g. Work with the Advisory Committee established by this Act.
4. Duties and responsibilities of the Office are effective upon signature. Annual funding for the Office, commencing in Fiscal Year 2023, is estimated as follows:
    a. A total of $526,100 which includes:
        i. $319,700 – Personnel Costs for 4.0 FTEs including 1.0 Director, 1.0 Community Relations Coordinator, 1.0 Human Relations Representative, and 1.0 Administrative Specialist.
        ii. $206,400 – Operating costs (Rent, Marketing, Translation services, temporary staffing)
5. Future year personnel costs are assumed to increase at a rate of 2% annually.

Cost:

Fiscal Year 2023:	$526,100
Fiscal Year 2024:	$532,494
Fiscal Year 2025:	$539,016

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Office of the Controller General